**Powell Township Park & Recreation Committee**

**Tuesday, March 12, 2019**

**Approved Minutes**

**1. Call To Order:** The regular meeting of the Powell Township Parks and Recreation Committee was called or order by Chairperson Gonstead at 6:40 pm.

**2. Roll Call:** Committee members present: Sven Gonstead- Chairperson, Amanda Lagunas, Secretary, Arline Erickson, Lucy Wilcox, and Todd Bergman. Members absent: Darlene Turner. Guest: Jill Bevins

**3. Approval of Agenda:** Erickson motioned, supported by Bergman to approve the March 12, 2019 agenda with additions to new business. The motion passed unanimously.

**4. Public Comment:** none

**5. Approval of Minutes:** Erickson motioned, supported by Gonstead to approve the February 25, 2019 minutes. The motion passed unanimously.

**6. Monthly Reports:**  no report

**7. Old Business-**

1. Big Bay Pathway:
	1. An opportunity to purchase a 2012 Yamaha Grizzly from Terry Renolds will allow the Pathway to purchase two machines for trail development rather than a single piece of equipment with the MDARD Grant and the Keweenaw Grant.
	2. Wilcox motioned, supported by Erickson, to amend, if necessary, the MDARD Grant to state the change in wanting to purchase two pieces of equipment rather than one. The motion passed unanimously.
2. Burns Landing
	1. Bill Sander sent in a letter stating that the plans for the park improvement project will be underway this spring. The bids for the project will be in by March 28. He is owed $1,000 for his services to be paid from the Recreational Passport Grant.
	2. Plans for the building include a local museum, maybe with tours certain times of year.
3. Draver Park:
	1. We have a screen and sound capabilities for movies, still working on licensing.
	2. No word yet on if the baseball games will be happening
	3. ADA Coordinator will be inspecting the bathrooms once accessible from snow
4. Thomas Rock: waiting for snow to melt to do spring walk through/clean up.
5. Concert Series:
	1. The proposed budget that Sven presented does not take into account the $2000 grant from MI Arts & Culture so we may be able to do more if we get that in time.
	2. Chris Brooks will be helping with marketing and media this year
6. P&R Upcoming Programming / Timeline
	1. Community Movies- waiting on movie showing licensing
	2. Easter Egg Hunt- April 20th,
		1. Waiting to hear back from Cassie Ellis about being the Easter bunny, Lucy Wilcox is willing if she can’t. Sven to get white hazmat suit for bunny costume. Bunny from noon-1 pm for pictures- maybe save one type of prize/treat/egg for bunny to hand out.
		2. Event starts at 11. Easter egg hunt at 11:30 (Some eggs should include numbers for boxes of prizes that are too big to fit in eggs)
		3. Games are in storage- ring toss, pin tail on bunny, and duck pond and hand out big prizes for games.
		4. Amanda will send crafts, there are also pictures that can be copied and set out with colored pencils for kids to color.
	3. First Concert: June 15
		1. Radio Wranglers
	4. Parade: July 4
		1. Since Becky has moved we will have to make arrangements for our float. Candy and some decorations will need to be ordered. Post a call for floats at the school and on the communication boards
	5. Fire on the Bay/Second Concert: July 6
		1. Flat Broke Blues Band
		2. Donations are still coming in for our $8,500 goal for the FoB, Pete to work with company to figure out best spot to shoot fireworks since the company doesn’t want to use the pier again (may be an issue to address in future improvements)
	6. Third Concert: August 3
		1. Lumi
	7. Fourth Concert: September 14
		1. TBA
7. Communication Boards: Nick finished board at Post Office. Board at halfway is covered in snow.

**8. New Business:**

a.Volunteer Picnic: June 15th before the concert begins Sven would like to do a volunteer cook out

b. MDARD Grant- Grant of $63,000 (cash match of $20,000 from Eagle Mine) We need to establish a system for keeping a log of volunteer hours to prove an in-kind match. Lucy sent in last of the proofs and details needed for grant.

c. CREST- Center for Responsible Travel, scoping study, funded by the Lundin Foundation

i. This is not the public meeting for the five-year rec plan, it is a privately funded study that will result in a five-year strategic plan for tourism development, based on sustaining and enhancing the unique sense of place of Powell Township. It will provide us will another tool to be used while we work with CUPPAD and the public as we develop our five-year rec plan

ii. The scoping study will consist of a tour of the area, interviews with community leaders, business owners, and people of interest, and a visioning session with a small group of 20-25 people.

iii. Interviews will happen March 29- April 2. We need to share the CREST info with all who may be contacted, and make sure the CREST folks have the final list of contacts.

d. Volunteer Coordinator: We need to solidify this position and determine if it is volunteer/paid. It is essential for future growth/projects. We need someone to keep track and develop reports of volunteer hours for Township records as well as for grant reporting. Amanda to send temporary forms for use until someone is established to head things up. All members of the committee should start keeping track of hours worked researching agenda items, work at events, event planning etc. if they haven’t been already.

 i. Wilcox motioned, supported by Bergman to spend at least a half hour at the next regular meeting to develop the volunteer coordinator position. The motion passed unanimously.

e. Timeline: Sven has developed a timeline to help us stay focused and on task.

f. Erickson motioned, supported by Bergman for Jill Bevins to fill Becky Anderson’s potion on the Parks and Recreation Committee. The motion passed unanimously. Jill to be sworn in before the next regular meeting.

**9. Announcements:** None

**10. Public Comment:** None

**10. Adjournment:** Gonstead adjourned the meeting at 8:06 pm

Next Regular Meeting: April 9, 2019. 6:30 pm

Minutes prepared by Amanda Lagunas