**Powell Township Board**

**Regular Meeting**

**PO Box 319, 101 Bensinger, Big Bay 49808**

**Tuesday August 20th, 2019 7:30 PM**

**~~Draft Minutes~~**

**Approved 08/17/2019**

1. Call to order at 7:30 PM, by Supervisor, at Powell Township Halfway Fire Hall.
2. Pledge of allegiance
3. Roll Call: Arline Erickson (Treasurer), Darlene Turner (Supervisor), Samantha Morin (Clerk), Denise Hudson (Trustee), Joseph Stanley (Trustee),
4. Agenda: Motion to approve August 20th, 2019 agenda with following additions (Erickson/Hudson). All yes, motion carried.

* New Business 9. NMPSA Dues
* New Business 10. Transfer Station Fees

1. Approval of Minutes:

* Motion to approve July 16th, 2019 minutes (Stanley/Turner). All yes, motion carried.
* Motion to approve August 8th, 2019 Meeting of the whole Minutes (Turner/Stanley). *Discussion as follows.* All yes, motion carried.
  + Review of Transfer station commercial usage further discussion
  + Tentative Property purchase was a letter received by resident of property willing to part with
  + Fire Coordinator description and Fire Numbers assign, order, and install should be done with the Zoning Admin

1. Revenue & Expenditure Report: Motion to approve Revenue and Expenditure Report (Erickson/Turner). Discussion as follows. All yes, motion carried.

* Commercial Forest is not divided yet
* Auditor will be here on August 29th, 2019 10am
* Transfer out and Transfer In for water department RRI is questioned

1. Treasurer’s Report: looks good
2. Approval of Bills: Motion to approve Bills to be paid (Erickson/Hudson). *Discussion as follows.* All yes, motion carried.

* Strike out Huntington bill description of “bread for Music Concert.” The description was on one of the smaller invoices that were a part of the check summary

**Committee and Department Reports**

a) Ambulance Department: no report

b) Fire Department: No report

c) Emergency Management: No report

d) Parks & Recreation: Softball Tournament for Labor Day; Harvest Festival with Perkins Park is being looked into; update on Crest Report; Lundin will figure out best way to help; Sven & Darlene with MDAR to walk trails for the Grant; Burns Landing is being worked on and should be done in September

e) Water Department: going good; some meters to be fixed.

f) Sewer Department: going good; counter not fixed yet but parts are on the way

g) Zoning Department: Public Hearing for Bakker/Bush family for cemetery on property; New members Phil Moran and Nick Korstad; Faye Bowers has been voted President; Carol Burns voted Vice President; Laura Mohrman as the Secretary.

h) Correspondence:

* MI Task Force;
* DNR managing forest meeting on Wednesday September 18th
* Water Operator class that Daryl isn’t attending

i) Presentations: none

**Public Comment:**

* No comments

**Unfinished Business**

1. Water System Improvement Project: no update
   1. Resolution: Motion to approve the 32nd Draw Request Resolution for the amount of $2924.80 (Hudson/Morin). Roll Call Vote: Turner, yes; Hudson, yes; Stanley, yes; Erickson, yes; Morin, yes. Supervisor declares the Resolution passed.

**New Business**

1. Fire Department:
   1. Motion to accept Suzette Stevenson’s Resignation (Stanley/Erickson). All yes, motion passed.
   2. Motion to table hire the New Fire Chief nomination (Erickson/Stanley). *Discussion as follows.* 3 yes, 2 no, motion carried.

* Erickson- states that the board has been letting the Fire Department slide; need more information; needs to walk the property; needs to have a in depth discussion

1. EMS: none
2. Planning Commission: none
3. Parks & Rec: none
4. Technology Policy: Motion to approve the Technology Policy updated 2019 (Stanley/Hudson). *Discussion as follows.* All yes, motion carried.

* Hudson- clarification that the WiFi password for the town hall is to be given to those who pay to rent the town hall; it doesn’t include the WiFi password for offices.
* Turner- feels it is basic to state we don’t misuse the Powell Township property

1. Credit Card Policy: Motion to approve Credit Card Policy updated 2019 (Stanley/Turner). *Discussion as follows.* All yes, motion carried.

* Morin- we have a current policy but it needed to be updated to be office based and not specific person based.

1. Motion to approve $343 for Water and Sewer Envelopes with stamps (Erickson/Hudson). All yes, motion carried.
2. Motion to approve paying the Upper Peninsula Travel and Recreation Association (UPTRA) magazine ad for $625 from the General Budget (Turner/Hudson). *Discussion as follows.* 3 yes, 2 no, motion carried.

* Parks and Recreation turned it down to pay it from their budget
* Turner- asks the board if they have seen the magazine
* Stanley- Businesses should pay for the ad
* Hudson- wanted clarification of distribution of the magazines which is from Iron Mountain and distributed to the Welcome Centers and etc.
* Turner asked public attendee, N. Korstad, thoughts on the UPTRA if it’s worth the amount
  + N. Korstad states guests pay for the fee at the Big Bay Lighthouse and does have the magazines; suggests adding the Thomas Rock link to his website

1. Motion to approve paying for the Northern Michigan Public Services Academy (NMPSA) Dues for $100 (Turner/Erickson). All yes, motion carried.
2. Motion to approve updated schedule of Transfer Station Fees (including Hauling Fees) for tax exempt commercial properties (Stanley/Hudson). All yes, motion carried.

**Public Comment**

* C. Moran (Member of Fire Department for 25 years)- believes fact finding is necessary and welcomes the board
* K. December- questions per diem for travel and mileage and asks it to be added to the Credit Card Policy
* C. Moran- Fire/EMS Picnic will be August 25th, 2019 from 11am to 3pm at Draver Park according to the signs posted

Next regular meeting: Tuesday September 17th, 2019 at Township Hall 7:00pm

Meeting adjourned at 8:07pm by Supervisor.

Minutes prepared by

Samantha Morin

Powell Township Clerk

Amounts approved to be paid outside of Bills to be paid

* $343 for Water and Sewer Envelopes
* Upper Peninsula Travel and Recreation Association (UPTRA) magazine ad for $625
* Northern Michigan Public Services Academy (NMPSA) Dues for $100