

**Powell Township Board**  
**Regular Meeting**  
**PO Box 319, 101 Bensinger, Big Bay 49808**  
**Tuesday October 15<sup>th</sup>, 2019 7:00 PM**  
**Draft Minutes**  
**Approved 11/19/2019**

- 1) Call to order at 7:00 PM, by Supervisor, at Powell Township.
- 2) Pledge of allegiance
- 3) Roll Call: Joseph Stanley (Trustee), Arline Erickson (Treasurer), Darlene Turner (Supervisor), Samantha Morin (Clerk) Absent: Denise Hudson (Trustee).
- 4) Agenda: Motion to approve October 15<sup>th</sup>, 2019 agenda with following additions. (Stanley, Erickson)  
All yes, motion carried.
  - New Business 13. \$25,000 from fund balance for sanitation.
- 5) Approval of Minutes:
  - Motion to approve September 17<sup>th</sup>, 2019 minutes (Stanley, Morin). *Discussion as follows.* All yes, motion carried.
    - Correction: page 4 number 6 pay \$116 for class plus mileage.
  - Motion to approve September 17<sup>th</sup>, 2019 Special Hearing (Erickson/ Stanley). All yes, motion carried.
  - Motion to approve October 4<sup>th</sup>, 2019 Meeting of the Whole Minutes (Turner/ Erickson). All yes, motion carried
- 6) Revenue & Expenditure Report: Motion to approve Revenue and Expenditure Report (Stanley/Erickson). All yes, motion carried.
- 7) Treasurer's Report: *Discussion as follows.*
  - a) Stanley stated there was a negative amount on the water fund line. Erickson stated she will contact the auditor and ask about this. Morin stated it is likely a posting error in which a bill was paid before the money was deposited into the account.
- 8) Approval of Bills: Motion to approve Bills to be paid (Stanley/Erickson). All yes, motion carried.

**Committee and Department Reports**

- a) Ambulance Department: No report.
- b) Fire Department:
  - Two incidents including a power line call and water rescue on Lake Independence.
  - Marquette County sent a thank you letter to the Fire Department for participating in the firemen's parade and static display.
  - The Fire Departments SCBA bottles will be out of date in 2020. New bottles will need to be purchased. Brian Roelle stated that the township should start thinking about where the funds will come from, and if the same brand will be purchased.
  - Light bulbs arrived and are being installed.
- c) Emergency Management: No report.
- d) Parks & Recreation:
  - New Member: George Girod.
  - Solid Rock will be marking the trail for hiking and skiing.
  - November 4<sup>th</sup>, 2019 ribbon cutting for trail connector. Meet at 9 AM at the racquet court.
  - October 16<sup>th</sup>, 2019 Crest meeting at Bay Cliff Health Camp.

- e) Water Department:
  - There was a communication problem at the tower on 10.13.19. A manual restart was needed. The battery backup is not working and will need a new part. No cost is known at this time as the specific part is still being determined.
- f) Sewer Department: No problems.
- g) Zoning Department:
  - October 16<sup>th</sup>, 2019 master plan update open house at the Powell Township office at 7:00pm.
- h) Correspondence.
- i) Presentations: None.

**Public Comment:** None.

### **Unfinished Business**

- 1) Water System Improvement Draw #34.
  - Rural Development awarded 100% grant funding.
  - Matt stated the Township bonding amount would not be impacted.
  - Stanley requested that UPEA supply a breakdown of tasks being preformed for a better understanding of what the Township is being charged for. Matt stated he will get a memo together.
  - Matt stated he will organize a pre-construction meeting with Darlene and Pete for next week.
  - Morin -motion to approve payment the following amounts which are to be paid as cash is available U.P. Engineers and Architects outstanding invoice dated September 10<sup>th</sup> 2019 for \$2,729.20. (Erickson/Turner) Roll Call Vote: Turner: Yes, Erickson: Yes, Stanley: Yes, Morin: Yes, Hudson: Absent.
- 2) Fire Department
  - Motioned to table Fire Chief Nomination while the Board continues working on the rules and regulations for the Fire Department. (Erickson/ Stanley). All in favor motion carried.
- 3) Green Burial
  - Motion to table until the board members meet and walk the cemetery.(Turner/Erickson) All in favor motion carried.

### **New Business**

- 1.) Fire Department: None.
- 2.) EMS: None.
- 3.) Planning Commission: None.
- 4.) Parks & Recreation:
  - a. Motion to pump the vaults at Thomas Rock (Stanley/ Morin) *Discussion as follows*. All in favor motion carried.
    - i. Pete stated he thinks it will cost around \$300 to pump both vaults.
- 5.) Assessor:
  - a. Motion to accept the resignation of Kamila Fassbender as Assessor as of October 10<sup>th</sup>, 2019. (Erickson/ Stanley) *Discussion as follows*. All in favor motion carried.

- i. Erickson asked why Fassbender was leaving. Turner stated she got a new job offer.
  - b. Motion to temporarily reassign Howard Robare as Assessor (Stanley/Erickson). All in favor motion carried.
  - c. Motion to pay Howard Robare the Zoning Administrator wage in addition to the Assessor wage. (Stanley, Erickson) *Discussion as follows*. All in favor motion carried.
    - i. Turner stated that Robare does not think he will need to be the assessor for long as the Township has received two applications for the Assessor position from Dulcee Ranta and Jackie Solomon. Jackie has an interview at the Township on October 19<sup>th</sup>, 2019.
- 6.) Motion to accept the resignation of Deborah Moore as the Emergency Manager. (Stanley/Morin) *Discussion as follows*. All in favor motion carried.
- a. Turner stated she has someone who will be getting back to her about possibly taking over the position. Turner stated that is anyone knows of anyone else that would be interested they should spread the word.
- 7.) Motion to purchase two election Roll-A-Vote bags for \$159.95 each with a total of \$319.90. *Discussion as follows*. All in favor motion carried.
- a. Morin stated that the County Clerk said Powell Township needs to purchase the election bags.
- 8.) Motion to purchase two signs for KB (Saux Head) caution for \$51.71 each. (Morin/Stanley) *Discussion as follows*. Erickson opposed motion carried.
- a. Erickson asked why all these signs are being needed all of a sudden?
- 9.) Motion to table the moving of the generator. (Turner/Morin) *Discussion as follows*. All in favor motion carried.
- a. Pete stated that JP and Code Electric will be giving a quote and meeting with him next week. The quotes will include both generators.
  - b. Wilcox stated that a new pad may be needed for the generator.
- 10.) Motion to switch BCBS insurance plan to the XB ProGold 2000 on November, 1<sup>st</sup> 2019. (Turner/Morin) All in favor motion carried.
- 11.) Motion to pay \$290 to clean Township Hall carpets. (Erickson/Stanley) All in favor motion carried.
- 12.) Motion to table Miss Dig System. (Stanley/Morin) *Discussion as follows*. All in favor motion carried.
- a. Turner stated there is a new membership fee of \$369.
  - b. Turner stated that the annual price depends on the size of the area and she does not have an amount at this time.
  - c. Turner stated that a map of the Township utilities will be needed and UPE should be able to help.
- 13.) Motion to transfer \$25,000 from the fund balance to sanitation. (Erickson/Stanley) *Discussion as follows*. All in favor motion carried. Roll Call Vote: Turner: Yes, Erickson: Yes, Stanley: Yes, Morin: Yes, Hudson: Absent.
- a. Discussion over payments owed, expenditure and revenue differences, and the division of the \$25,000.

### **Public Comment**

- D. Wilcox asked if Howard Robare was motioned in. C. Sutter stated that Bell Hospital is having a first responder/EMT class and \$800 will be needed for the class, \$160 for the book, \$67 for a drug test, and there will also be a health exam. Turner stated that David Carey should confirm with the Township of how many people would be attending before the training.
- L. Cain asked if the Township would receive \$2,500 back from a student that did not pass an EMT class.
- L. Cain asked who has been assessing properties in Big Bay from Marquette.

**Next regular meeting: Tuesday November 19th, 2019 at the Township Hall 7:00pm  
Meeting adjourned at 7:57pm by Supervisor.**

Minutes prepared by  
Leah Fraley  
Powell Township Deputy Clerk

### **Amounts approved to be paid outside of Bills to be paid**

- \$300 to pump vaults at Thomas Rock.
- \$319.90 for Roll-A-Vote Election Bags for Clerks Office.
- \$103.42 for two caution signs on KB.
- \$290 for carpet cleaning at Township Hall.