**Powell Township Board**

**Meeting of the Whole**

**Budget Meeting**

**PO Box 319, 101 Bensinger, Big Bay 49808**

**Saturday March 7th, 2020**

**~~Draft Minutes~~**

**Approved 03/17/2020**

1. Call to order at 10:00am, by Supervisor, at Powell Township Hall.
2. Roll Call: Arline Erickson (Treasurer); Darlene Turner (Supervisor); Denise Hudson (Trustee); Joseph Stanley (Trustee); Samantha Morin (Clerk)
3. Fire Department Position
	1. Eliminate Coordinator position: Motion to eliminate fire coordinator position as of March 31st, 2020 (Erickson/Morin). *Discussion as follows.* All in favor, motion carried.
		1. Position will be divided up with others in the fire department as the fire chief’s new order
4. Transfer Station Recycle program
	1. Discussion and Ideas to Encourage Recycling
		1. Bins for individuals
		2. Recycling bags for elderly instead of bins
		3. Hooks for cars for bags
		4. “I like to Recycle bags”
		5. Flyers/pamphlets to encourage recycling to given out at the Transfer Station
			1. Clerk volunteered to work on this
	2. Tax Exempt Entities Charging
		1. Tax Exempt Entities that have not been charged
			1. Sportsman Club
			2. Powell Township
			3. Churches
			4. 550 Snowmobile Club
		2. Motion to approve charging the Tax Exempt Entities not previously charged (listed above) and to send the approved letter with the current table of fees (Stanley/Erickson). All in favor, motion carried.
5. EMS
	1. Coordinator termination
		1. Motion to approve the termination of Dave Carey as the EMS coordinator for unable to fulfill the responsibility of the position resulting in detrimental results for the township (Hudson/Stanley). *Discussion as follows.* All yes, Motion approved.
			1. Signage for license being an issue
			2. Motion to amend termination of Dave Carey as the date to be set as recommended by MTA or Attorney no later than on or before March 31st, 2020 (Erickson/Hudson). 4 yes/1 no, motion carried
	2. Replacement coordinator
		1. Motion to approve Tyler Vargo as EMS coordinator (after Dave Carey’s last day) (Turner/Hudson) All yes, motion carried.

**10:47 am Recess**

**10:52 am brought back to order**

1. Budget Review: start from beginning of budget
	1. Trustee department discussion
		1. $5 increase for Trustee pay rate
		2. Travel increase
	2. Supervisor department discussion
		1. Needed Deputy
	3. Clerk Discussion
		1. Travel and training increase
		2. Motion to approve Deputy Clerk to receive $15 per hour (Erickson/Turner). All yes, motion carried.
	4. Board of Review department
		1. Budget presented is same as last year and good
		2. Discussion on State Regulation
	5. Treasurer department
		1. Budget presented is good
	6. Assessor department
		1. Lower wages by $500
	7. Election department
		1. Increase travel amount
	8. Building and Grounds
		1. Motion to increase Custodian amount by $0.50 to $16 per hour (Hudson/Turner). All yes, motion carried
		2. Bids for moving electrical still in works
	9. Cemetery department
		1. Survey estimated $5000
		2. Fence repair estimated $5000
		3. Motion to approve Cemetery Sextant increase to hourly wage to be $16 per hour (Erickson/Morin). All yes, motion carried.
	10. Emergency Management department
		1. No changes from last year
	11. Fire Department
		1. Starting April 1st, Fire Chief will receive $5400 and after successful evaluation will be raised to $7200 salary per year (Hudson/Morin). All yes, motion carried.
			1. Motion to amend “evaluation” to “Self-evaluation” (Hudson/Morin). All yes, motion carried.
			2. Evaluation for Fire Chief will be July 2020
		2. Stipend for Fire Fighters Station Duties
		3. Motion to approve increasing fire department meetings to $30 per meeting (Erickson/Stanley). All yes, motion carried.
	12. Public Works department
		1. For Signs, dust control no change
	13. Street Lighting department
		1. Lower budget to $5500
	14. Ambulance department
		1. Motion to approve Ambulance Coordinator to be $4800 (effective April 1st, 2020) and with a 6 month successful self-evaluation it will be increased to $5400 (Stanley/Erickson). All yes, motion carried.
		2. Motion to approve EMS billing Clerk to $20 per bill
		3. Change Professional Service to $800 (decrease)
		4. Change Fuel to $1000 (decrease)
		5. Change electric to $2500 (decrease)
	15. Planning & Zoning department
		1. Motion to approve recording secretary for Planning and Zoning to be $15 (Erickson/Morin). All yes, motion carried
		2. Bring wages down to $4000
	16. Parks and Recreation department
		1. Motion to approve Parks attendant to be $12 per hour (Erickson/Morin). All yes, motion carried
		2. Lower electric budget to $1300
	17. Property Purchase Discussion
		1. Takes two years for property purchase but letters have been sent for inquiry purposes
	18. Roads department
		1. No changes
	19. Sanitation department
		1. Motion to approve Station Attendant to be at $15 per hour (Turner/Stanley). All yes, motion carried
		2. Paying for Backhoe in 2019-2020 budget year
			1. Motion to approve $2000 from Sanitation wages to Sanitation repair for current budge (Stanley/Erickson). All yes, motion carried

Meeting adjourned at 1:23PM by Supervisor

Minutes prepared by

Samantha Morin

Powell Township Clerk