**Powell Township Board**

**Regular Meeting**

**PO Box 319, 101 Bensinger, Big Bay 49808**

**Tuesday March 17th, 2020 7PM**

**~~Draft Minutes~~**

**Approved 04.21.2020**

1. Call to order at 7:00 PM, by Supervisor, at Powell Township Halfway Fire Hall.
2. Pledge of allegiance
3. Roll Call of Officers:Joseph Stanley (Trustee); Darlene Turner (Supervisor); Denise Hudson (Trustee); Samantha Morin (Clerk); Arline Erickson (Treasurer) - Absent
4. Approval of Agenda: Motion to approve March 17th, 2020 with additions EMS 2b.; 2c.; 2d.; 2e.
5. Approval of Minutes
   1. Motion made to approve January 21st, 2020 minutes with corrections (Hudson/Stanley). All yes, motion carried
   2. Motion made to approve February 18th, 2020 minutes (Hudson/Stanley). All yes, motion carried.
   3. Motion made to approve February 25th, 2020 minutes (Stanley/Morin). All yes, motion carried.
   4. Motion made to approve March 7th, 2020 minutes (Hudson/Stanley). All yes, motion carried.
   5. Motion made to approve March 14th, 2020 minutes (Stanley/Hudson). All yes, motion carried.
6. Expenditure & Revenue Report: Collection Fees look to be inputted twice (Stanley/Morin). All yes, motion carried.
7. Treasurer’s Report: Treasurer not present for questions
8. Approval of Bills: Motion to approve Bills to be Paid (Stanley/Hudson). All yes, motion carried.

**Committee & Dept. Reports**

1. Ambulance Dept.- 2 snowmobile rescues; license expired and couldn’t respond for one call; after license renewal one more call but cancelled before going out; Kim Bourgeois wants to welcome Tyler Vargo (elected by EMS department) as the new coordinator.
2. Fire Dept.- responded with EMS
3. Emergency Management- flyers for COVID-19, posting to websites; arranging with those who need help
4. Parks & Rec.- no report
5. Water Dept.-problem with communication tower and working on it
6. Sewer Dept.- all good, grass is green
7. Planning & Zoning- with Jason MacCarthy worked on Master Plan; no meeting for 3/18/20 due to COVID-19
8. Correspondence- none
9. Presentations- none

**Public Comment**

* K. December- requests her road to be paved
* Twp Hall & offices are not open to public till end of March
* G. Champagne- twp roads are crumbling; need to prioritize all roads and have schedule; have to recognize criteria for damage to maintain paved roads
* B. Ford- complaint of lighthouse road recent correction by Marquette Road Commission; requests Lighthouse road be paved
* J. Gertz- requests Lighthouse road be paved
* J. Gertz- wants to know if the school kids are getting their lunches (Schools are closed with COVID-19)

**Regular Meeting Recessed at 7:23**

**Public Hearing for Parks & Rec. Project 7:23pm to 7:30pm**

**Public Budget Hearing 7:30pm to 7:35pm**

**Regular Meeting brought back to order 7:35pm**

**Unfinished Business**

1. Water System Improvement- No requests or resolutions this month
2. Road:
   1. Motion to un-table the motion from January 21st Meeting for 2020 Paving Project CR KE (Stanley/Hudson). All yes, motion carried.
   2. Motion on the floor, motion to approve 2020 Paving Project CR KE for $115,538 estimate (Erickson/Stanley). *Discussion as follows.* All yes, motion carried.
      1. Trustee, Stanley looked at the proposed section and agrees the road needs to be improved
      2. Supervisor, Turner, states that just because this improvements has passed that Lighthouse Road won’t be done at some time.
3. Motion to approve Water Operators Class $175, one night lodging and Mileage to Harris, MI (Stanley/Hudson). All yes, motion carried.

**New Business**

1. Fire Dept.:
   1. Jump Starter- Motion to approve commercial bigger jump starter for $579.99 (Stanley/Turner). *Discussion as follows.* 3 yes, 1 no, Motion carried.
      1. Hudson questions whether we already have one? Fire Chief responds we do have one but it hasn’t worked because of the internal battery.
      2. Stanley asks about having three quotes for purchases of more than 300
   2. Mail Organizer- Motion to approve Mail Organizer for $228.13 (Hudson/Morin). *Discussion as follows.* All no, motion failed.
      1. Turner feels $228 is a little high and is asking Custodian if we still have a mail organizer available to which the Custodian responded that “no we do not have it anymore.”
      2. Hudson questions Fire Chief for how many slots are needed to which the Fire Chief replies he wanted to request the more slots for available forms as well.
   3. Office Supplies & On Call Fire Dept. Book- Motion to approve office supplies and purchase of Fire Dept. On-Call Book for $169.74 (Hudson/Morin). *Discussion as follows.* All yes, motion carried.
      1. Turner disagrees with the sheet protectors but understands Fire Chiefs reasoning for including them
      2. Stanley asks if pricing would be cheaper in other places and Clerk responds that they can approve the amount and she can look for cheaper items.
   4. RMS Fire Package- Motion to approve RMS Fire Package for $2,400 (Turner/Hudson). *Discussion as follows.* 1 yes, 3 no. Motion failed.
      1. Turner doesn’t like the yearly fee and suggests it be tabled
      2. Hudson questions if it is required to which the Fire Chief responded it is a cloud base records management that would assist with keep up with training, vehicle maintenance, established will
      3. Turner states that we are a small
      4. Motion to table RMS Fire Package and bring to next meeting (Hudson/Stanley). All yes, motion carried.
   5. Action Training System- motion to approve Action Training system for Fire Department only for $1,620 (Hudson/Turner). *Discussion as follows.* 3 yes, 1 no, motion carried.
      1. Some training with other departments
      2. Turner questions how the training has follow through? Administrator assigns training to fireman, the fireman follow processes and testing to receive certificate at the end.
   6. Office Furniture- Motion to approve $1733.95 for Office Furniture to replace old furniture (Morin/Hudson). *Discussion as follows.* 2 yes, 2 no, motion failed
      1. Hudson suggests NMU or MGH auctions instead
   7. Fire Chief Helmet- Motion to purchase helmet for $240.99 to replace Mike Thoma’s Helmet (Hudson/Stanley). *Discussion as follows.* 2 yes, 2 no, motion failed.
      1. Turner questions the two helmets not being used which are Mike Thoma’s and Suzette Stephenson Helmets. Thoma’s helmet is older and may not be safe to use.
      2. Motion to give helmet that was designated to former fire chief, Mike Thoma (Turner/Morin). All yes, motion carried.
   8. Photo ID cards- Motion to approve Photo ID cards for $210.00. (Hudson/Turner). All no, motion failed.
   9. Flammable Storage Cabinet- Motion to approve Flammable Storage Cabinet for $991.29 (Hudson/Morin). 3 yes, 1 no, motion carried.
   10. Small Community Membership Dues- Motion to approve $185 in additional membership dues to International Fire Chief Association (Hudson/Turner). All no, motion failed.
   11. ICS Passport name tags- Motion to approve $188.24 for ICS passport name tags. All yes, motion carried.
   12. Motion to approve liaison from township board to fire department to be Samantha Morin (Hudson/Stanley). Motion to amend liaison to be Clerk’s Office (Hudson/Morin). All yes, motion carried.
2. EMS
   1. Motion to approve Josh Boudreaux as member for any EMS training and travel (Hudson/Turner). All yes, motion carried.
   2. Motion to approve Tyler Vargo as EMS Coordinator (Hudson/Stanley). All yes, motion carried.
   3. Motion to approve $300 for CPR training (Hudson/Turner). All yes, motion carried.
   4. Motion to approve Aging Report 2009-2018 for $17,023.13 (Stanley/Hudson). *Discussion as follows.* All yes, motion carried.
      1. Bills sent. When not paid they were sent to collection. There was nothing to collect
   5. Motion to add Alex Durand to join Ambulance Crew (Turner/Hudson)
3. Planning Commission-none
4. Parks & Rec.:
   1. Motion to apply for **Trust Fund Grant for Draver Park Bathrooms (ADA accessible)** (Turner/Hudson). Roll Call Vote: Turner, yes; Stanley, yes; Hudson, yes; Morin, yes; Erickson, absent. Supervisor declares the resolution passed.
   2. Motion to apply for **Trust Fund Grant Storage for Trail Equipment** (Hudson/Stanley). Roll Call Vote: Turner, yes; Hudson, yes; Morin, yes; Stanley, yes; Erickson absent. Supervisor declares the resolution passed.
   3. Motion to approve 2020 Fireworks (date to be July 11th) for total of $10,125 but divided out Spielbauer $9,500, Marquette County Sheriff $600, Banner $25 (Hudson/Stanley). All yes, motion carried.
5. Motion to approve MCRC 2020 Dust Control for estimated cost of $2,701 (Hudson/Stanley). *Discussion as follows.* All yes, motion carried.
   1. Roads Included: Beach Road; Dump Road; Saux Head Lake Road; Brown Deer Road
6. Wastewater Operators Conference- motion to approve Peter TenEyck to attend Wastewater Operators Conference in May 2020 for the amount of $175 for class, 1 night lodging plus mileage to Harris, MI.(Stanley/Hudson). All yes, motion carried.
7. Motion to approve the 2020-2021 Fiscal Year Budget for Powell Township Government (Hudson/Morin). Roll Call Vote: Hudson, yes; Turner, yes; Stanley, yes; Morin, yes; Erickson, absent. Supervisor declares the budget approved.
   1. Motion to approve Payroll schedule with inclusion that EMS meeting be $30 per meeting (Hudson/Stanley). All yes, motion carried.
8. Resolutions
   1. Motion to approve the **General Appropriation Act** (Hudson/Stanley). Roll Call Vote: Turner, yes; Stanley, yes; Hudson, yes; Morin, yes; Erickson absent. Supervisor declares the resolution passed.
   2. Motion to approve the **Sale and Purchase of Real Estate** (Stanley/Turner). Roll Call Vote: Hudson, yes; Turner, yes; Stanley, yes; Morin, yes; Erickson, absent. Supervisor declares the resolution passed.
   3. Motion to approve the **Establish Officers Salary** (Turner/Hudson). Roll Call vote: Morin, yes; Turner, yes; Hudson, yes; Stanley, yes; Erickson, absent. Supervisor declares the resolution passed.
   4. Motion to approve **Summer & Winter Tax Collection** (Morin/Stanley). Roll Call vote: Stanley, yes; Morin, yes; Turner, yes; Hudson, yes; Erickson, absent. Supervisor declares the resolution passed.
   5. Motion to approve **Investment & Depository** (Hudson/Stanley). Roll Call vote: Turner, yes; Hudson, yes; Stanley, yes; Morin, yes; Erickson, yes. Supervisor declares the resolution passed.
   6. Motion to table **Truth & Taxation** till later date that Assessor has amounts ready later in the year (Morin/Turner). All yes, motion carried.

**Public Comment**

* K. December- questions if township offices have to shop second-hand for equipment and supplies
* G. Champagne- discuss lighthouse road not being on dust control; doesn’t think the dust control is reason for vehicle damage
* J. Gertz- disagrees with public comment and states dust control on Lighthouse road is a nuisance to her vehicle
* L. Cain- question EMT license situation
* D. Turner- Stay well and safe

Next Meeting April 21st, 2020 7:00pm

Meeting adjourned at 8:40pm by Supervisor.

Samantha Morin

Powell Township Clerk

Amounts approved to be paid outside of Bills to be paid

* jump starter for $579.99
* office supplies and purchase of Fire Dept. On-Call Book for $169.74
* Action Training system for Fire Department only for $1,620
* Flammable Storage Cabinet for $991.29
* ICS passport name tags for $188.24
* CPR training for $300
* 2020 Fireworks (date to be July 11th) for total of $10,125
* MCRC 2020 Dust Control for estimated cost of $2,701
* Wastewater Operators Conference: $175 for class, 1 night lodging plus mileage to Harris, MI