**Water Service Request**

**Date:**

Account Number:

**Owner Name:**

**Owner Phone Number:**

**Owner Email: paperless? Yes or no**

**Service Address:**

**( ) TURN ON - Scheduled Date**

**( ) SHUT OFF - Scheduled Date**

**( ) Meter Replacement - Scheduled Date**

 **(For Township Use)**

**Final Meter Reading: Starting Meter Reading:**

**Meter Head Serial Number: MXU number:**

**( ) Other Request**

***Please use Change of Ownership and Renter Form if needed***

**Owner Signature:**

|  |
| --- |
| **IMPORTANT: When service is requested, please sign and return form to Powell Township office. Owner will need to be present or have a representative present.** **Powell Township is not responsible for any damages occurred** |

|  |  |  |
| --- | --- | --- |
| Service | Description | Charges |
| HOOK UP - New | Initial Hook Up to new tap (Plus Any Labor and Expenses) | $3,000 |
| HOOK UP - Existing | Initial Hook Up to existing tap (Plus Any Labor and Expenses) | $1,200 |
| TURN ON/OFF - Summer | Summer: May 1st to October 31st | $20 |
| TURN ON/OFF - Winter | Winter: November 1st to April 30th | $40 |
| Equipment/Expenses | Example - Backhoe Usage to Turn On or Shut Off Water | $90/hour |
| WEEKEND SRV | Overtime Wage Rate | Hourly Time & a Half |
| AFTER 4:00PM | Overtime Wage Rate | Hourly Time & a Half |
| CHECK RETURNED | Insufficient Funds | $25 |
| New Meter (Replacement) | Replacing Broken or Damaged Meters | $150 |

 **These Charges will be added to your account for payment:**

 **Service Charge:………………….$**

 **Equipment/ Expenses:..…………$**

 **Labor Charges:………………….$**

 **Other:…………………………….$**

 **Total:……………………………..$**