**Powell Township Board**

**Regular Meeting**

**PO Box 319, 101 Bensinger, Big Bay 49808**

**Tuesday June 16th, 2020 7PM**

**~~Draft Minutes~~**

**Approved 07.21.2020**

1. Call to order at 7:05 PM, by Supervisor, at Powell Township Hall.
2. Pledge of allegiance
3. Roll Call of Officers: Darlene Turner (Supervisor), Denise Hudson (Trustee), Arline Erickson (Treasurer), Samantha Morin (Clerk), Joe Stanley (Trustee)
4. Approval of Agenda: Motion to approve the June 16th, 2020 (Hudson/Erickson). Discussion as follows. All yes, motion carried.
	1. New Business- Transfer Station- 5.) $1,000 repair for hydraulic cylinder removed.
	2. New Business- 5.) $25 for a caution children sign for County Road KG was added.
	3. New Business – Cemetery 6.) b.) $1,500 for survey at cemetery was added.
5. Approval of Minutes: Motion made to approve May 19th, 2020 regular Board Meeting minutes (Stanley/Morin). Discussion as follows. All yes, motion carried
	1. Correct date from April 22, 2020 to May 19,2020.
6. Expenditure & Revenue Report: Motion to approve Expenditure & Revenue Report (Stanley/Turner). All yes, motion carried.
7. Treasurer’s Report: No questions.
8. Approval of Bills: Motion to approve Bills to be Paid (Hudson/Stanley). All yes, motion carried.

**Committee & Dept. Reports**

1. Ambulance Dept- 2 calls. Full crews responded each time. In person meeting took place this month. Hoping trainings will be opening up soon. Good on supplies. In need of a new vacuum. Will wait about a month to see if anyone has one they can donate, then a request will be submitted.
2. Fire Dept.- One call for a tree on a power line. Waiting on the arrival of PPE supplies. Fire extinguishers are due to be tested by Lammi and air packs are due to be tested by Oshkosh. Chief Sutter will contact both companies to figure out the process. The department has been checking its inventory and may have some requests next month. Working on getting all equipment and vehicle insurances up to date.
3. Emergency Management- Bourgeois participated in the free COVID-19 testing last weekend in Marquette. Will try to get word out on date for the next free test date.
4. Parks & Rec.- Continuing work on the 510 trail development.
5. Water Dept.-Continuing work at well 5 and the road to the pump house. All good.
6. Sewer Dept.- all good.
7. Planning & Zoning- Meeting on 06/17/2020. Received chapter 8- land use from Jason McCarthy and the Commission is working on reviewing all chapters of the plan.
8. Correspondence- The Yellow Dog Howl from 1920.
9. Presentations- none.

**Public Comment**

* J. Gertz- Asked for a copy of the Yellow Dog Howl from 1920.
* D. Hudson- Asked that the Yellow Dog Howl from 1920 be forwarded to the Planning Commission members.

**Unfinished Business**

1. Water System Improvement
	1. Motion to approved change order L-1 for Lindberg to have a substantial completion date of 10.21.2020, and a completion date of 11.20.2020 (Stanley/Hudson). All yes, motion carried. Roll Call Vote: Erickson- Yes, Turner- Yes, Hudson- Yes, Stanley- Yes, Morin- Yes.
	2. Motion to approved change order O-2 for Oberstar to have a substantial completion date of 09.27.2020, and a completion date of 10.27.2020 (Morin/Stanley). All yes, motion carried. Roll Call Vote: Hudson- Yes, Erickson- Yes, Turner-Yes, Stanley- Yes, Morin- Yes.
	3. Motion to approve Engineering Services Agreement Amendment 7 for $10,000 (Morin/Stanley) Four yes, one no. Discussion as follows. Motion carried. Roll Call Vote: Stanley- Yes, Morin- Yes, Erickson- No, Hudson-Yes, Turner- Yes.
		1. Hudson asked how much time UPEA would be spending on the project and what they would be doing for $10,000. Treado stated he expects another 2-3 months of work and the cost would cover onsite oversight, analysis, and inspection. Treado stated after the $10,000 there would still be $19,000 in contingency. Oberstar will be asking for $3,000 for culverts which will still leave $16,000 in contingency.
		2. Erickson asked if there was going to be another fee after this as well? Treado stated he hopes not.
		3. Treado stated that the well is being tested right now by Kleiman. UPEA and EGLE will then receive the test results. After review by UPEA and EGLE review and issuance of a permit Kleiman can purchase the needed parts.
		4. Treado stated there are lead times on parts that are made when ordered.

**New Business**

1. Fire Dept.:
	1. Office Furniture:
		1. Turner asked Sutter how things were going with the office furniture. Sutter stated he is working on getting things together and a contractor may need to come in to help set up as pieces need to be drilled into the concrete block wall.
2. EMS
	1. Motion to approve triangle jack for Polaris Ranger for $80 (Erickson/Stanley). All yes, *discussion as follows*. Motion carried.
		1. Stanley asked what a triangle jack is?
		2. Vargo stated it’s a jack that can reach the middle of the Ranger for lifting and the current EMS jack is broken.
	2. Motion to approve a trailer dolly for $220. (Hudson/Stanley) All yes, motion carried.
3. Parks & Rec. :
	1. Motion to approve aggregate for Thomas Rock for $625 (Erickson/Hudson). All yes, motion carried.
	2. Motion to approve permit from MCRC for connecting trail from Draver Park to Big Bay Pathway Trail (Hudson/Stanley). All yes, *discussion as follows*. Motion carried.
		1. Erickson asked if there is a cost. Turner stated no.
		2. Erickson asked about the utility pole guideline. Turner stated Sven will check with Alger Delta about adjusting the pole guideline if needed.
		3. Erickson asked if trees will be removed. Turner stated Parks and Rec will have to do their own clearing.
	3. Motion to approve trail counter for $500 (Hudson/Erickson). All yes, *discussion as follows*. Motion carried.
		1. Morin asked if this was for the survey. Turner stated it tracks how many people access the trail and makes it easier to get grants because there is proof of use.
	4. Motion to approve fill dirt at Burns Landing for $1,000 from Dan Johnson (Stanley/Hudson). All yes, motion carried.
	5. Motion to approve rest room equipment for $550 (2 soap dispensers $75 each for Draver Park, 2 hand sanitizer dispensers $135 each, 1 hand sanitizer dispenser $135 for Burns Landing) (Hudson/Stanley) All yes, discussion as follows. Motion carried.
		1. Hudson asked what the sanitizer dispensers would be mounted to. Turner stated the wall.
4. Motion to approve a caution children sign for County Road KG for $25 (Turner/Stanley) All yes, *discussion as follows,* motion carried.
	1. Erickson asked where County Road KG is. Turner stated it’s the dump road.
5. Cemetery
	1. Motion to approve new front fence for $3,500 from Marquette Fence (Erickson/Hudson).All yes, *discussion as follows.* Motion carried.
		1. Hudson asked what the fence looks like. Turner stated it will be a little shorter than the current fence and it will be up off the ground so the leaves don’t get caught in it.
		2. Morin stated it will be a black chair link fence.
	2. Motion to approve a survey for the cemetery for $1,500 (Erickson/Stanley). All yes, *discussion as follows*. Motion carried.
		1. Turner stated land was donated near the cemetery and the survey will determine the property lines with this donated land.
6. Parks & Recreation, Cemetery, Building & Grounds
	1. Motion to approve a weed eater for $200 (Stanley/Morin). All yes*,* motion carried.
	2. Motion to approve a push lawn mower for $300 (Stanley/Morin). All yes, motion carried.
7. Food Bank
	1. Motion to allow Kim Bourgeois to have a trail run at a food bank (Hudson/Stanley). All yes, *discussion as follows*. Motion carried.
		1. Bourgeois asked if the food bank should be established at the Township Hall and if it should be manned or if people should just be able to come in.
		2. Erickson stated people should go to St. Vincent’s then come to the Township.
		3. Hudson stated the food bank is a good idea as some people don’t have access to get to town and may not feel safe to do so with COVID-19.
		4. Bourgeois stated she can try to find someplace else to store the items if needed and can put her number up for people to call. St. Vincent’s requires paper work and people may not want to do that especially if it’s a temporary need.
		5. Erickson stated it would be nice if some of the board members helped to man the food bank.
		6. Morin asked if funds would come from Emergency Management or the Budget. Turner stated Emergency Management.
		7. Hudson stated it would be helpful to contact Feed America.
		8. Bourgeois stated she spent about $100 to get initial supplies and can try to coordinate getting donations and will contact Feeding America.
8. Parks Attendant
	1. Motion to approve Leah Fraley as Parks Attendant. (Stanley/Morin). All yes, motion carried.
9. MTA Classes
	1. Motion to approve MTA online classes for all board members for one year for $1,900 (Hudson/Erickson). All yes, motion carried.

**Public Comment:**

* D. Hudson- Stimulus Hero’s Act is upcoming. People should familiarize themselves with it.
* K. December- What is a Parks Attendant? Turner stated someone who cleans the bathrooms and mows the lawns at the Parks.
* K. December- Will the $1,900 for MTA online classes cover all board members or is that per member. Turner stated it will cover all the board members.
* K. December- Will the MTA online classes replace travel to conferences? Turner stated yes.
* K. December- Can you pick anytime to do the MTA online classes. Turner stated yes.
* K. December- What is the difference between the packages? Turner stated the number of classes offered.
* D. Turner- Town yard sale June 26-27.
* Morin- In need of Election Inspectors for the August and November elections.
* D. Turner- are in-laws considered to be immediate family in terms of working an election? Morin stated yes.
* K. December- Will you announce if your having an in person meeting for July? Morin stated we can open it up for in person or online again.
* D. Hudson- Health inspectors have gone to some businesses and warned them for not wearing masks. The businesses were told if it happened again they could get a $1,500 fine. Something we should look into.

Next Meeting July 21st, 2020 7:00pm

Meeting adjourned at 8:09 pm by Supervisor.

Leah Fraley

Powell Township Deputy- Clerk

Amounts approved to be paid outside of Bills to be paid

* $80 for a triangle jack for EMS
* $220 for trailer dolly for EMS
* $625 for aggregate for Thomas Rock
* $500 for trail counter
* $1,000 for dirt fill at Burns Landing
* $550 for restroom equipment at parks
* $25 for caution children sign on CR KG
* $3,500 for new cemetery fence
* $1,500 for survey at cemetery
* $200 for weed eater
* $300 for push mower
* $1,900 for MTA Online Classes
* $10,000 to UPEA