**Powell Township Board**

**Special Meeting**

**PO Box 319, 101 Bensinger, Big Bay 49808**

**Tuesday August 25th, 2020 6PM**

**~~Draft Minutes~~**

**Approved 09.17.2020**

1. Call to order at 6:05 PM, by Supervisor, at Powell Township Hall.
2. Roll Call of Officers: Denise Hudson (Trustee); Darlene Turner (Supervisor); Joe Stanley (Trustee); Samantha Morin (Clerk);
   1. Arline Erickson (Treasurer) joined the meeting by phone at 6:30pm
3. Fire Chief
   1. $1800 increase for August 1st, 2020 to $7200 at the March 7th, 2020 Budget meeting based on a self-evaluation
   2. Self-evaluation given to board members to review and discuss
   3. Research from other Marquette County Townships volunteer departments gathered (*See Attachments)*
   4. Does the township have the money to continue this salary in future years?
   5. Motion to keep the yearly stipend for the Fire Chief at $5400 for another six months to be reviewed at the next budget meetings (Erickson/Stanley). 4 yes, 1 no. motion passed.
   6. Wording letter of denial
   7. Stipends for other positions discussion but to be decided at a later time
4. Policies
   1. Holiday Pay Policy
      1. Motion to approve Holiday Pay Policy (Morin/Erickson). *Discussion as Follows*
         1. Supervisor, Turner, believes this isn’t necessary to complete. These situations don’t come up.
         2. Holiday list discussion.
         3. Correction: Any Salary employees that are paid for duties that do not fall under their Salary Description and must come in for emergency work are to be paid time and a half of their hourly pay that is determined for them
      2. Motion to amend Holiday Pay Policy with corrections and approve (Morin/Erickson). Roll Call vote: Turner, no; Hudson, yes; Erickson, yes; Stanley, yes; Morin, yes. Supervisor declares the policy passed.
   2. Board Liaison Policy
      1. The Liaison Policy was asked for by Treasurer, Erickson, with the creation of a new position for Fire Department Liaison in April 2020.
      2. Clerk, Morin, prepared Policy as generic as possible to cover all Liaisons to committees.
         1. Planning Commission and ZBA are special cases where the Liason is also a member and has voting power.
      3. Motion to table for further research (Morin/Hudson). All yes, motion carried.
5. Sanitation Department
   1. Treasurer, Erickson, stated that Deputy Treasurer collecting money during special hours should not come out of Deputy Treasurer Budget but out of the sanitation department
   2. Motion to approve whoever collects money for Sanitation department is to be paid out of the Sanitation Department budget (Turner/Morin). All yes, motion carried.
   3. Discussion about what days the Treasurer’s Office should have special hours.
      1. It was agreed that the First Tuesday and the First Saturday starting September 1st, 2020 during Transfer Station Summer Hours would be the only days that the Treasurer will be available for the Transfer Custodian to send residents to pay for the new permits needed.
   4. Trustee, Hudson, would like to see online payments and being able to print the pass without having to come in to the township. Compares with how large corporation stores make it easy without having human contact. She believe it would be easy to use and set up.
      1. At this time, residents will be able to pay with check, money order, or cash to the Treasurer’s Office during regular business hours on Monday and Thursday’s 9am to noon
      2. Special hours were only asked by the Transfer Attendant for the first week that the new charges were in affect
   5. Building Materials were never to be accepted at the Transfer Station and currently it has been
   6. Large Items Table Discussion
      1. Ovens and Microwaves are metal and as such would go into the metal bin and no charge to the residents
      2. PVC Piping would be recycling if cleaned out
      3. Fiberglass tubs would be Building Materials
   7. Marquette Solid Waste Recycling will be closed for six weeks starting September 1st, 2020.
      1. North Country Disposal will be holding Powell Township’s Recycling during this time.

Special meeting ended at 7:45pm by Supervisor

Minutes Prepared by:

Samantha Morin

Powell Township Clerk