

Powell Township Board
Regular Meeting
PO Box 319, 101 Bensinger, Big Bay 49808
Tuesday September 15th, 2020 7PM
Draft Minutes
Approved 10/20/2020

- 1) Call to order at 6:01 PM, by Supervisor, at Powell Township Hall.
- 2) Pledge of allegiance
- 3) Roll Call of Officers: Arline Erickson (Treasurer), Denise Hudson (Trustee), Joseph Stanley (Trustee), Darlene Turner (Supervisor), Samantha Morin (Clerk).
- 4) Approval of Agenda: Motion to approve the September 15th, 2020 agenda (Stanley/Erickson). All yes, *discussion as follows*, motion carried.
 - a) Add septic clean out at Thomas Rock and Burns Landing for \$450 under Parks and Recreation.
 - b) Add two resolutions #8.) Draver Park DNR Grant, and #9.) Big Bay Pathway DNR Trust Fund Grant.
- 5) Approval of Minutes: Motion to approve the minutes from the August, 18th 2020 board meeting minutes (Hudson/Erickson). *Discussion as follows*. All yes, motion carried
 - a) Turner stated that under sanitation she wanted to state ovens and microwaves are metal but cannot go into the metal bin.
- 6) Approval of Minutes: Motion to approve the minutes from the August, 25th 2020 special board meeting minutes (Stanley/Hudson). All yes, motion carried
- 7) Expenditure & Revenue Report: Motion to approve Expenditure & Revenue Report (Stanley/Hudson). All yes, *discussion as follows*, motion carried.
 - a) Turner asked Morin about \$16,000 on page 2. Morin stated that would be a question for Erickson. Erickson said she was not sure off the top of her head, but some of the money came from the school.
 - b) Turner asked Morin why on page 3 it shows the trustees did not get paid. Recording secretary Fraley who performs payroll duties stated that neither of the trustees turned in a time sheet.
 - c) Turner asked Morin why on page 4 it shows other departments paid \$180 for training but the supervisor department paid double everyone else. Morin stated she will look into this.
 - d) Turner stated the sanitation department should have repair and maintenance fees from the backhoe work. Turner stated she would discuss this with Morin later.
- 8) Treasurer's Report: No questions.
- 9) Approval of Bills: Motion to approve Bills to be Paid (Stanley/Turner). Discussion as follows. All yes, motion carried.
 - a) Turner asked Morin if the Township would be reimbursed for the election source bill. Morin stated \$900 was received for the March election but Morin does not believe any reimbursement will be given for the August 4th, 2020 election.

Committee & Dept. Reports

- a. Ambulance Dept- 5 calls with full crews. Air system issues with the ambulance. Coordinator Vargo contacted Pierce about fixing it. Annual UP EMS conference taking place in October which provides continuing education credits.

- b. Fire Dept.- 3 calls, hydro tests were completed- 20% were condemned, 16 SVBCA bottles filled, cones and mounts are in and need to be tagged, working on vehicle maintenance and grant funding for a boat. Calls are up 140% members are down 33%.
- c. Emergency Management- Turner read aloud a letter from Kim Bourgeois. Bourgeois is going to work with the County to put together maps with fire numbers on them. She will put one in EMS vehicles and let board know if any costs arise. Bourgeois stated she has not heard of any COVID-19 cases in Powell Township, and no calls about the food bank.
- d. Parks & Rec.-MDARD end date has been extended to November 15th, 2020. 2.1 miles complete on 510 trail. The trail area is going to be called Powell Township Recreation Area. Sweet Pine has been voted on as one of the trail names. Ribbon cutting on September 19, 2020 at 1:30 at the 510 trails. There are some grant issues with the Big Bay Pathway. Draver Park needs quote for some tree work, maybe next spring. Pete TenEyck has been putting new aggregate at Thomas Rock.
- e. Water Dept.-Good.
- f. Sewer Dept- Good.
- g. Planning & Zoning- 15 permits were given out in July and 1 in August. Working on chapter 10 of the master plan with Jason McCarthy. A 6 month moratorium was set on space ports to give the commission time to educate. Two requests to rezone TP-40 to RR-5 in the halfway were tabled. Meeting on 09.16.20 at 6:30.
- h. Correspondence- Notice from Bay Cliff for funds.
- i. Presentations- None.

Public Comment

- D. Ferraro- Stated he is against the space port. He lives on Eagles Nest Road and can see Loma Farms from his home. Stated he thinks the County made decisions behind closed doors. Morin read his letter aloud.
- B. Ford- Stated it is hard for people on fixed or low incomes when taxes are raised. He agrees with taking time to research about space ports and suggests looking at spin rocket technology. Stated that the 510 trail looks great.
- J. Gertz- Stated she has 6 more names to add to the petition to pave Lighthouse Road.
- G. Champagne- Turner read letter aloud. He liked Ford's firework show but would like to see the Board implement safety precautions for those not as careful as Bill.
- G.& B. Lund- Turner read letter aloud. Not in support of space port.
- P& B Little- Turner read letter aloud. Not in support of space port.
- C. Sutter- gave Sands Township firework ordinance to the Board to review.

Unfinished Business

1. Water System Improvement
 - a. Motion to approved change order L-2 from Lindberg for \$1,950 for 25 feet of culvert for drainage. (Stanley/Morin). *Discussion as follows.* All yes, motion carried.
 - i. Treado of UPEA stated that the DEQ inspected the well on 09.15.20. Once approval is received the valve can be turned on. Treado will follow up with contractors for warranties. \$4,000 of the grant was not spent and will be given back. Contractors will be at the site on 09.16.20 to widen the road.
 - b. Morin -motion to approve change order 0-4 from Oberstar for \$10,375 for an added light switch at the pump house, pressure transducer, and 500 sq. yd. of gravel for the road. (Stanley/Turner) All yes, motion carried.
 - c. Motion to approve payment of the following amounts which are to be paid as cash is available to U.P. Engineers and Architects outstanding invoice dated September 11th, 2020 for \$3,321.40, Oberstar Inc Application for Payment No. 4 (FINAL) for \$166,107.10, and A. Lindberg and Sons, Inc. Application for Payment No. 3 (FINAL) for \$19,210.00. \$4,000 is to be returned to Rural Development as grant money not used. (Stanley/Hudson) RCV: Turner-yes, Hudson-yes, Erickson- yes, Stanley-yes, Morin-yes.

New Business

1. Fire Dept.:

- a. Motion to approve \$8,610.57 for vehicle maintenance contract with R&R (Morin/Stanley). *Discussion as follows.* Three yes, two no, motion carried.
 - o Erickson asked if the Township used to use Pomasl.
 - o Turner asked Morin if Sutter said he checked around with any other places. Morin stated yes-4 total.
 - o Hudson asked what the last charge was. Morin stated it is in the packet that Sutter handed out.
 - o Erickson stated Sutter should check with Pomasl and if other Townships had it done at the same time maybe money could be saved. Sutter said It would only save \$250 if another Township had theirs done at the same time and then we would have to wait until they are ready.
- b. Motion to approve \$830.00 to 5 Alarm for work on the Jaws of Life. (Turner/Stanley). *Discussion as follows.* All yes, motion carried.
 - o Stanley asked if more estimates were received. Sutter stated he contacted the closest manufacturer who works on Jaws of Life. It is also the manufacturer who made the equipment.
- c. Motion to approve \$200 for wild land fire hand tools. (Stanley/Morin) *Discussion as follows.* Four yes, one no, motion carried.
 - o Erickson asked if these tools are for the DNR. Are they used to fight house fires or forest? Sutter stated they are for forest fires.
- d. Motion to approve \$340 for fire prevention week education materials. (Morin/Stanley). All yes, *discussion as follows.* Motion carried.
 - o Erickson asked what comes in the handouts for that price. Sutter stated coloring books, pencils, a helmet, and educational materials.
 - o Hudson asked if the state gives out free materials. Sutter said not that he is aware of.
- e. Motion to approve the sale of the pontoon. (Stanley/Hudson). Four yes, one no. *Discussion as follows.* Motion carried.
 - o Hudson asked why it was being sold. Sutter stated it is an older boat not equipped to handle rescue situations.
 - o Stanley asked if an ad would be put in the paper.
 - o B. Ford stated that the fireworks need to get hauled out to the break wall how will that happen without the pontoon.
 - o Hudson stated that the pontoon could be used when the 4th of July boat parade takes place.
- f. Motion to approve reorganization structure. (Morin/Stanley) Four yes, one no. *Discussion as follows.* Motion carried.
 - o Erickson asked if it was a draft. Sutter stated yes it's a draft.
 - o Turner stated if the firemen agree with it she is good with it.
- g. Motion to approve the resignation of Jenny Park-Burns. (Stanley/Morin) All yes, *discussion as follows.* Motion carried.
 - o Erickson asked if written letters were needed from those resigning. Turner stated that Sutter has asked for the letters.
- h. Motion to approve the resignation of Alex King (Stanley/Morin). All yes, motion carried
- i. Motion to approve the resignation of Krista King (Stanley/Turner). All yes, motion carried.
- j. Chris Sutter- Increase in wage discussion

- Turner stated this was only a discussion as the board already approved to not do a raise at this time.
- Turner stated that she called around to other Townships in Marquette County and the highest paid she found was \$2,896 a year. Sutter is at \$5,400.
- Sutter stated he has been within his budget. This is a year of playing catch up. It won't always be like this. Other Townships are not in the same position as Powell. We are rebuilding so it is a lot more work. Also, other Townships pay multiple people to do the work that Sutter is doing. So if you added all of their wages it would be higher.
- Sutter stated 86% of his wage budget has not been used..
- Turner stated that Sutter's evaluation under review ~~did not pass his self evaluation. Sutter asked why, Turner stated Sutter was supposed to bring more members in and did not complete all he said he would. Corrected 10/20/2020~~
- Sutter asked if he was given a written guideline of duties. Turner stated Sutter was given the duties of the Fire Chief document.

2. EMS

- a. Motion to approve \$300 for UP EMS Conference educational credits. (Hudson/Stanley) All yes, motion carried.
- b. Motion to approve coordinator pay increase of \$600 to \$5,400 a year. (Erickson/Stanley) All yes, *discussion as follows*. Motion carried.
 - Morin stated Vargo has not done a self evaluation yet.
 - Turner asked Vargo to give a self evaluation. Vargo gave a verbal self evaluation.
 - Stanley asked what Sutter makes. Turner stated \$5,400. .

3. Parks & Rec. :

- a. Motion to approve Maggie Fraley as park attendant for \$12 an hour (Stanley/Hudson). All yes, motion carried.
- b. Motion to approve \$150 for ribbon cutting for 510 trail (Stanley/Hudson). All yes, motion carried.
- c. Motion to approve \$450 total for septic cleaning at Thomas Rock and Burns Landing (Stanley/Hudson). All yes, motion carried.

4. CUPPAD

- a. Motion to approve \$163 for CUPPAD dues (Hudson/Morin) All yes, motion carried.

5. County Road KB

- a. Turner stated that the board has agreed to spend \$28,872.20 to resurface an additional 1/3 mile to complete County Road KB. If the board waited to have the County come back another time the cost would go up significantly.

6. Motion to approve the resolution of increasing the Draver Park match to 30% or \$25,200.00 and receive \$58,000. (Stanley/Morin) RCV: Hudson-yes, Erickson-yes, Stanley-yes, Turner-yes, Morin-yes. Resolution passed.
7. Motion to approve the resolution of increasing the Big Bay Pathway match to 40% or \$38,000 and receive \$57,000. (Hudson/Stanley) RCV: Turner-yes, Stanley-yes, Morin-yes, Hudson-yes, Erickson-yes. Resolution passed.

Public Comment:

- C. Moran- Misunderstanding of how much Chief Sutter does and how many responsibilities he has. He deserves fair compensation.
- K. December- Stated she agrees with Moran.

Next Meeting October 20th, 2020 7:00pm

Meeting adjourned at 9:09 pm by Supervisor.

Minutes Prepared by:
Leah Fraley
Powell Township Deputy- Clerk

Amounts approved to be paid outside of Bills to be paid

- \$8,610.57 for FD vehicle repairs.
- \$830 for Jaws of Life.
- \$200 for wild land hand tools.
- \$100 for fire swatters.
- \$340 for fire prevention educational materials.
- \$300 for UP EMS conference.
- \$600 increase of EMS coordinator pay.
- \$150 for ribbon cutting at 510 trail.
- \$450 for septic cleaning at Thomas Rock and Burns Landing.
- \$163 for CUPPAD dues.
- \$28,872.20 for CR KB resurfacing.
- \$25,000 for Draver Park Resolution.
- \$38,000 for Big Bay Pathway Resolution.