



# Powell Township Fire Department Minutes of Regular Meeting December 10<sup>th</sup> 2020



Approved 01/28/21

**Meeting called to order at:** 1905hrs, by Chief Sutter at Station 1

**Members Present:** Assist Chief Brian Roell, Assist Chief Matt Anderson, Captain Josh Boudreaux, Captain Greg Ochylski, Captain Chauncey Moran, FF Jack Cram

**Excused Absences:** Dustin Taylor, Ryan Iacovacci, Rudy Goupille

**Guests Present:** Township Fire Liaison Samantha Morin

**Approval of Minutes:** October 29<sup>th</sup> Meeting Minutes *Moran/Boudreaux*, There was no November MTG

**Monthly Pager Test:** completed at 1830hrs All working ok

#### **Review of Calls / Events:**

- 11/01/20 Assist EMS / Lift Assist
- 11/28/20 Lockout to Auto
- 12/01/20 Structure Fire – Yamaha Trail

**County Firefighter's Report:** MCFFA will be putting on a FF Class at Negaunee FD starting Jan 6<sup>th</sup> until May 12<sup>th</sup> 2021. Classes will be Wednesdays 1830-2200hrs and Saturdays 0800 to 1600hrs

**Station Report #1:** November Cram/Pelto, December – Anderson: 2104 still OOS

**Station Report #2:** November Taylor, December – Roell: 2103 did not start on the last call, its being addressed, I maybe able to repair the red cover with some JB Weld on the broken snaps, washed 2102, Jake Brake off in winter on 2102. Still need to determine radio issue with 2102 from the lost hiker call.

#### **Committee Reports:**

- SOP Committee: Nothing to report

#### **Chief Engineer's Report:**

- Nothing to report

#### **Unfinished Business:**

1. **Covid Update:** Fire Station Guest Restrictions are still in place for both Fire and EMS personnel, an updated memo has been posted at both stations.
2. **Contractor Quotes** for station 1 building issues that need to be addressed –Still awaiting quotes – any update from Andy? Anderson will follow up with Andy.
3. **Old Horton Ambulance 2104** Still out out service – awaiting R&R detailed report & repair quote
4. **SCBA Fit-Testing** still on hold due to COVID19
5. **Display Cabinet Maintenance:** Inside has been stained by Kim B, now it needs to be moved.
6. **Map Books/Fire Number updates:** Still being worked on by Emergency Management. Kim sent out an email with GIS Map access but it does not contain any fire numbers. That would be an additional expense. Consensus is we should look into this cost to include fire numbers.

7. **Easy Pup hose attachment:** Its been months and I have not received any info on this item that was requested. Discussion followed. Ochylski advised it either came from Darley or Pomsal.
8. **Traffic Cone Mounts:** Mounts are in, they still need to be installed. 2105's was installed by R&R to pass DOT inspection. Now that our new tools are in we maybe able to install the others.
9. **Jenny Park Burns and both King's Gear:** I will try and reach out to them again before sending letters. It was asked if we know of any other 800 mhz radios and fire pagers that have not been turned in by previous members. Unfortunately there are little if any complete inventory, equipment issued records, or purchase records from the past in any of the files I have been able to locate at the hall. So I do not know what may still be out there. Ochylski mentioned there maybe VHF radios still out there as well.
10. **SCBA Bottles** – We still need to take 16 bottles to Mqt Twp to refill. They are currently in the racks at station 1. Ochylski has advised me he maybe able to help with that.
11. **Hurst Tool Maintenance:** Confirmed set for December 15th. Will ask if they can take a look at the backup set of hoses to see if they need to be replaced or repaired when they visit.
12. **Presentation of the new Assistant Chief's Helmet** to Matt Anderson.
13. **Ear Plugs** that were requested are in and at each firehall now. Roell suggested we package some in ziplocks for each vehicle. I will add that to the list.
14. **Cordless tools for station 1 / 2101** are in service now, awaiting delivery of blades and bits 12/17
15. **Clipboards** are in and we will now have 1 in each vehicle which will contain some basic forms and information, and will be at each station for rig checks and station maintenance.
16. **Radio Mounts x3** are in and will need to be installed.
17. **Hand-light for 2106** is in and will need to be installed. Shoreline info will be needed still.
18. **Helmet Crescents** awaiting 1 more set of captains crescents to arrive.
19. **Fire Extinguisher rear door station 2** was picked up and needs to be mounted by the rear door at st2.
20. **Truck Tire Gauge** still needs to be picked up.
21. **Replacement Cable Cutters for 2101** has been picked up and are now in service on 2101.
22. **NFPA Code Books and IFSTA Training Books:** Discussion followed. This will be set aside for the upcoming Budget Meeting.

#### **New Business:**

1. **2021 Duty Schedule** needs to be ironed out. Boudreaux advised they just updated their rotation schedule for station 2 and removed Taylor from the duty rotation. Cram and Ochylski advised they will do the December Station Duty for st1 and Moran/Sutter will do the January Duty so we can have some more time to reorganize the rotation for station 1. Discussion followed. We will revisit this in January.
2. **906 Technologies** would like to install and maintain an enclosed server rack for a network hub to provide internet to the southern part of Powell Township. This would occupy about a 3x3 space in the top left section of station 2's apparatus bays. They would also like to use our electricity to power it. **In exchange they would like to provide the fire department with a new door access system, and no cost internet and phone service at st2.** They have offered to cover the labor for station 2 and would like us to pay for the labor for station 1. This is separate from their request to install a tower down there. I met with 906 on 11/10 at st2. Mr Menza advised if we allow them to install a tower down there we can install a radio antenna on it and a siren. Tower would occupy a couple feet with pad and have 3 legs or tie offs? Don't have any details beyond that. The tower matter is info only right now. We have reached an agreement with 906 and their server rack and it has been approved by the Board. Discussion followed.
3. **Garmin GPS Unit** needs a new battery pack and a case. \$24 Battery Pack, \$16 Case for our \$350 Gar-650T. The current rechargeable battery pack is several years old and no longer holds a charge.  
*Moran/Roell, motion passed.*
4. **New Members:** Rudy Goupille and Ryan Iacovacci. Board approved 2 members for the upcoming FF

Class + member mileage for sat assistance. Still waiting to hear if any of the Cains will be able to make the next class, time is running out to get people registered.

5. **2103 Would not start** on the last structure fire call 12/01/20. Mqt Automotive was contacted and will be working on getting it up and running again, they found the fuel pump was bad and needed to be replaced. The Twp Supv has suggested we think about replacing it and to start looking for grant funding.
6. **2104 Replacement option.** I did locate a perfect replacement utility vehicle for 2104 that a Northern WIS FD was selling but it sold within 24hrs of being posted. I did contact them within a few hours of the listing as it was such a great deal for 6k but the Fire Dept did not appear to be following any type of bid policy for its sale and they had accepted an offer on it the following morning.
7. Township is asking about our **FD Budget suggestions for 2021-2022** this will be discussed in a separate meeting December 17<sup>th</sup> at 1900hrs Station 1.
8. **Training/Preventative Maintenance Policy review.** This has been updated and revised to keep up with current standards and recommended practices. Please use the new forms and let me know what you think so we can make adjustments as needed. I will be emailing this updated policy out so everyone that didn't make it tonight can review it as well.
9. **Training/Carbon Monoxide Policy review.** This has been updated and revised to keep up with current best practices and nfpa recommended forms. This is the time of the year where the danger is high for this type of call and we do not get to many of these so we need to review this. It has been updated to make it easy for those not comfortable or familiar with co responses to understand and follow onscene and will be included in every vehicle's clipboard going forward. We now have a notice to occupant form and an incident form for CO Responses with a Parts Per Million guide sheet I created to list its common physical effects and exposure times at different levels. This policy update will also be emailed out. Just a reminder if we get a positive reading above 35PPM EMS should be contacted to evaluate any residents that may have been exposed.

#### Correspondence/Donations:

- Received a quote from UP Energy Systems for an annual maintenance agreement for \$250 a year.

#### Public/Open Comment:

- Anderson advised he may have a **potential new member** for us and an employee packet was handed out. Discussion followed.
- Roell requested some **rolls of clear surgical tape** to keep on every engine to help resolve issues with mask fogging for those that wear glasses. Anderson who is also the EMS Assistant Coordinator was able to provide Roell with some tape.
- Roell asked when the **last time the CO Detectors were calibrated.** I advised him I was looking into that recently and have no records of it being done in the past but I have located the manual/operation CD for the devices and will be watching it soon so we can get them properly calibrated. Discussion followed.
- Ochylski advised he **maybe leaving the country again** if his passport gets approved he will be overseas for 3 months.
- Ochylski wanted to present information on a **used Water Tanker for \$12,000 obo.** Discussion followed. This will be brought up at the Budget Meeting on the 17<sup>th</sup>
- Boudreaux asked about the new **906 locks at station 2** and if they are keyless, if we can have a lockbox installed with spare station keys. I do not have any information on the new locks as of yet but I will inquire with 906 as they did not specify what they would be providing in their agreement. Discussion followed.
- Moran inquired about the status of a **new compressor for Station 1** so we can fill the tires of our trucks as the current one does not reach the pressure needed to accomplish this. Discussion followed. It

was suggested we purchase the same compressor that is at station 2. *Boudreaux/Anderson, all present yes, motion passed.*

- Ochlowski suggested we **purchase a few more pager batteries** as his is no longer holding a good charge and we do not have any spare batteries for the Minitor VI pagers. I suggested we purchase 2 of each (**2 V batteries, and 2 VI batteries**) as my VI pager is also going. *Ochlowski/Anderson, all present yes, motion passed.*

**Equipment and supplies recently purchased:**

- \$620 Cordless Tools, Drill Bit Set, Sazwall Blades for Station 1 / Engine 2101
- \$24 plus shipping for new Officer Helmet Decals
- \$30 for plastic Clipboards
- \$123 for 3 of 6 needed portable radio chargers for the vehicles
- \$153 plus shipping for a Handlight and mount for 2106
- \$10 for a Truck Tire Gauge for st1 (still not picked up yet)
- \$71.50 for 5lb Extinguisher for back door of station 2
- \$160 for x8 50Gallon Totes to store clean unassigned turnout gear

**Equipment and supplies requested:**

- \$40 for supplies for our Garmin Unit
- \$450 for a replacement air compressor at Station 1
- \$90 for 4 replacement pager batteries

**Building repairs requested:**

- Awaiting quotes still

**General Funds Balance:** \$45,884.40 / 33.4% used **Donated Funds Balance:** \$38,441.70 / 0.22% used

**Next Meeting / Upcoming Training / Upcoming Events:**

2021-2022 Budget Meeting December 17<sup>th</sup> Station 1 @ 1900hrs

Next Regular Meeting January 28<sup>th</sup> Station 1 @ 1900hrs

**Decembers's Online Training: ATS RE007 - Water & Ice Rescue**

County FF Meeting December 15<sup>th</sup> 1930hrs at Richmond Township FD

Township Meeting December 15<sup>th</sup> 1900hrs in person or Online [www.Freeconferencecall.com](http://www.Freeconferencecall.com)

Free Conference Call Meeting ID: *powelltownshipboard*

Station Duty for January is: Station 1 – Moran/Sutter

Station 2 - Weber

Tonight's Training: **Business Meeting / Preventive Maintenance & Carbon Monoxide Policy Reviews**

**Business Meeting Adjourned at:** 2016hrs *Anderson/Ochlowski* **Minutes Prepared by:** Chief Sutter

**Chief's Notes:**

As we wrap up 2020 I wanted to take a moment to thank everyone for being so patient and understanding as we navigate these pandemic waters and uncharted territory with so many every changing requirements, lock downs, and state mandates.

Our 2021 Station Duty Rotation is as follows:

<u>Month</u>	<u>Station 1</u>	<u>Station 2</u>
January	Moran	Weber
February	_____	Roell
March	_____	Boudreaux
April	_____	Weber
May	_____	Roell
June	_____	Boudreaux
July	_____	Weber
August	_____	Roell
September	_____	Boudreaux
October	_____	Weber
November	_____	Roell
December	_____	Boudreaux