

**Powell Township Board**  
**Board Budget Meeting**  
**PO Box 319, 101 Bensinger, Big Bay 49808**  
**Friday February 19th, 2021 3PM**  
**Draft Minutes**  
**Approved 03/23/2021**

- 1) Call to order at 3:25 PM, by Supervisor, at township hall via FreeConferenceCall (Everyone was gathered at 3:00PM but due to technical difficulties being all virtual meeting started late)
- 2) Roll Call: Denise Hudson (Trustee); Karen December (Trustee); Kelli Santilli (Treasurer); Darlene Turner (Supervisor); Samantha Morin (Clerk)
- 3) Agenda: Road/Water/Sewer/Sanitation/Pay Roll
- 4) Parks and Recreation
  - a) Trustee Hudson wants to research DNR working the trails or internships
  - b) Trustee December needs clarification on what the township owns and how Big Bay Pathways and Noquemanon Trails Networks are working on township lands
    - i) States Personal belief on not expanding the trail networks
- 5) Roads
  - a) Road down to Burns landing
  - b) Short \$17,384 in fund balance to cover the approved road resurfacing
    - i) Trustee December believes error made in last year's approval of "resurfacing of CR KE, CR 550 Southeasterly to CR KB, 0.62 miles" for the amount of \$131,076.50 didn't match original board approval
  - c) Bay Cliff Health Camp would need to be contacted about the part of the turnaround that is on their property to include it in the repair
  - d) No decision made
- 6) Sanitation
  - a) Income is better tracked from previous years
  - b) Suggested by Supervisor Turner to use less in fund balance and then less for equipment
  - c) No change to suggested budget
- 7) Water
  - a) Major Maintenance needed for the water Tower.
    - i) Water Tower Repair \$21,600
    - ii) New ladder and Railing on the outside needed that is quoted for \$14,500
      - (1) Contact to the three business that buy monthly water tower rental space about the upkeep.
        - (a) 906 technologies
        - (b) Marquette County Road Commission
        - (c) Northern Michigan University
    - iii) Painted Inside this year
      - (1) Cost of this maintenance is \$28,000
  - b) Electric Usage is increased
  - c) No Grants this year, decreased budget by \$380,000, Budgeted use of Fund Balance increased to \$40,000 for increase in costs
- 8) Sewer
  - a) No fund balance usage
  - b) Sewer System Depreciation discussion
- 9) Payroll and Charges from Powell Township
  - a) Per Diem

- i) Trustee December needed clarification on per diem for Supervisor/Clerk/Treasurer for Water and Sewer Funds. Supervisor Turner responded.
- b) Water Billing Clerk Discussion
  - i) The Township Clerk has been the Utility Billing Clerk since she was the Deputy Clerk, before that was the Supervisor, and before that was the Treasurer
    - (1) Posted to the public before and no interest
    - (2) Separate duties from Township Elected Official Duties
    - (3) Separate pay from the Water and Sewer Funds
  - ii) Trustee December's opinion to post the job yearly for the public
    - (1) No decision made

Supervisor Leaves the meeting due to prior engagement 4:15PM

- c) General Labor
  - i) Motion to approve increase to General labor hourly wage to \$15 per hour *Discussion follows.* (Hudson/Morin). 2 yes, 2 no, motion failed.
    - (1) Trustee Hudson and December want job descriptions and wants to assure Powell Township's jobs are posted for the public
  - ii) Motion to approve increase to General labor hour wage to \$12 per hour (Santilli/Morin). All yes, motion carried.
- d) Mechanical Specialized Labor
  - i) Motion to increase Mechanical/Specialized Labor to \$15 *Discussion follows* (Santilli/Morin). 2 yes, 2 no, motion failed.
    - (1) Trustee Hudson and December want job descriptions
    - (2) Trustee Hudson spoke of concerns of labor laws
    - (3) Trustee December doesn't want double "dipping" and wants logs of work done for these hours
  - ii) Motion to increase Mechanical/Specialized Labor to \$13.50 (Hudson/December). All yes, motion carried.
- e) Water Operator Salary Discussion
  - i) Job Description requested by Trustee December and Hudson. Read by Clerk Morin
  - ii) Salary Rate will stay the same, no decision
- f) Water System Repair
  - i) Motion to increase to \$13.50 per hour *Discussion as follows* (Santilli/Hudson). All yes, motion carried.
    - (1) Trustee December spoke of concerns of lack of logs
      - (a) Clerk Morin responded only with timesheets that are turned in on her side is she aware of at this time
- g) Sanitation
  - i) Tipping Fees/Hauling Fees
    - (1) Increases to Tipping Fees that Powell Township charges tax-exempt entities was already passed by the Township in previous years and the increase is set to happen in March 2021 due to increases in Marquette Solid Waste and North Country Disposal
  - ii) Large Items
    - (1) TV \$10 added to list

(2) Trustee Hudson wants to spread further knowledge about UPPCO/ALGER DELTA programs to buy back large appliances. No research at this time

iii) Recycling Discussion

**Public Comment**

- None

Public Budget Hearing March 18th, 2021 6:30 pm

Meeting adjourned at 4:57 pm by board agreement

Minutes prepared by  
Samantha Morin  
Powell Township Clerk