



Powell Township Fire Department

Minutes of Regular Meeting

May 27th 2021



~~Draft Version~~
Approved 06/24/21

Meeting called to order at: 1805hrs, by Chief Sutter at Station 1

Members Present: Assist Chief Brian Roell, Capt. Greg Ochylski, FF Trainee Rudy Goupille

Excused Absences: Assist Chief Matt Anderson, Capt. Josh Boudreux, Capt. Chauncey Moran, FF Dustin Taylor, FF David Weber, FF Trainee Ryan Iacovacci

Guests Present: Fire Liaison Samantha Morin

Approval of Minutes: April 29th Meeting Minutes Roell / Ochylski

Monthly Pager Test: completed at 1844hrs All working ok

Review of Calls / Events:

- Assist EMS – Unconscious / Unresponsive subj on Schneider Ave.
- Assist EMS – Full Arrest on Schneider Ave.

County Firefighter's Report: April 22nd by Zoom – Meeting Minutes have been emailed and posted at st1.

- **2021 MCFFA Training** – Check LARA/Smoke for upcoming classes. **Tanker Shuttle** June 11th & 12th @ Negaunee, June 24th & 26th @ Chocolay, **Flashover simulator** August 20th or 21st, **Fire Investigations for 1st Responders** Sept 18th and 19th. **MFFTC Rules update** - appears will be passed as written, means changes will be coming to depts so everyone should be prepared for it and be working on coming into compliance once adopted. **UP Firefighter Tournament** packets mailed out. Discussion followed. MFFTC has not elaborated yet on details for everything they will be excepting for training hours and what they will not be accepting for hours.
- An **Individual Training Record** has been created to help you personally track your training throughout the year to stay in compliance with the upcoming new rules for hour requirements. This is something YOU will need to keep track of to self-certify with the state to maintain your status as a firefighter. I will do what I can to help but the responsibility to self-certify will fall on the individual. Discussion followed. Blank Training Forms can be found in the lower part of the mailcenter, it is recommended to fill one out whenever you do anything that maybe considered training and turn it in. Calls for service while they may be a source of valuable experience will not be considered as training time. Once everyone is registered in Fire Rescue 1 I will be able to add and document all external training submitted to your training records online so you can view your training hours at any time.

Station #1 Report: April – 2104 is still out of service. Pelto: Not present, no station report available.

Station #2 Report: April – 2103 is still out of service. Roell: 2102's Go Light is not working correctly by remote. (Ochylski was advised and will look into it) 2 SCBA Packs had bad batteries and were replaced. We need some Bowl Cleaner at Station 2 and possible some Rust Remover/Lime X. Morin suggested to contact Pete. It was suggested to add to the station duty form to clean the toilet.

Committee Reports:

- Brush Truck Committee – Roell, Boudreaux, Ochylski – Roell advised nothing to report at this time.

Chief Engineer's Report:

- Nothing to report

Old Business:

1. **Covid Update:** Fire Station Guest Restrictions are still in place for both Fire and EMS personnel
2. **2103 & 2104 are still out of service** – vehicles should still be checked during station duty but not driven off property. Punky fuel in 2103 still needs to be removed. Need to ask Anderson about fuel disposal.
3. **Station Repairs Update** – Andrew Richards Construction has completed the desk install at st1, kitchen door install, and repaired the 2 entry door thresholds. They did a great job on everything!
4. **Shoreline for 2106** @ crossroads on the 25th for install, update today it should be done in am of 05/28
5. **906 Station Lock Update:** Several calls have been made, still awaiting an install date from 906
6. **Tools for Station 1.** Did we want to approve an amount? Discussion followed. \$500 limit for hand tools and a tool chest. Station Tool Chest from Lowe's \$219 then rest for hand tools \$281 max.
Roell/Ochylski, all in favor, motion passed.
7. **Fire Rescue One Online training for 2021** is live, check your email for sign-on instructions.
8. **DNR Bone Yard Skid Units** update: Boudreaux not present, no update available. Roell suggests contacting Scott Lakosky at the DNR.
9. **Hose and Ladder Testing** – has been approved, waiting on a date from FireCatt July-Sept
10. **Electronic Siren for 2106** – has been approved, email sent to Pomasl to order the parts.
11. **First Aid Kits** – has been approved, kits are on order and will be placed in service soon.
12. **Gear Inventory Sheets** – I need these turned in so we know what we need to prioritize for gear replacement and ordering, plus I would like to put in a t-shirt order soon. Short Discussion followed about winter jackets and t-shirts. Morin advised fire dept t-shirts usually come out of donated funds. It was suggested as an incentive that jackets be covered by the department if there are no unexcused meeting absences over a period of time to be determined.
13. **CPR Certifications** – I only have 3 current CPR cards turned into me. If you have not already please email me your CPR Card from April's Class, they are all issued online now. There are 4 that still need to contact Tyler to setup an alt date for CPR Certification. Please reach out to Tyler to set that up for those that still need to get that completed.

New Business:

1. **We need to order more Safety Glasses** NFPA 1500 7.18 Face and Eye Protection and MIOSHA. I will place an order from ULine for indoor/outdoor/antifog safety glasses they come in packs of 12. So I will order 2 packs.
2. **Safety Wheel Chocks** – How many vehicles are still missing their safety wheel chocks? Confirmed 2105 & 2106 for sure, possibly 2103 as well. Roell advised he will check with the DNR to see if they have any extra sets.
3. **DNR Volunteer Fire Assistance Grant** is a 50/50 grant \$4,999 max. Items on the top of their list that would fall under this grant would be wildland hose, wildland gear, radio equipment and fire prevention. We do not have any baseline on our hose as it has never been tested, so that's not a good choice this round we do not have any documentation or testing on the current state and condition of our hose. We have wildland jumpsuits, helmets, and gloves but no one has any wildland fire boots? \$300 each for Boots, Mint V pager repair runs \$143 each and we have 4 pagers needing repair still. A New Mint VI

runs \$426, Pager Batteries \$20 each, Radio Batteries are \$93 each. We have a lot of batteries going bad and will need to replace a bunch of them soon, just waiting on everyone's inventory forms to get a count of what we have out there for batteries and need. Roell recommended we look at a new Fire Danger Sign. Discussion followed. Our current fire danger sign is estimated at 30yrs old and was a homemade sign and hand me down from the club 20yrs ago. Currently not easily visible from the roadway, in bad shape and rotting away and only 1 sided. Time is short as the grant is due by the 18th.

4. **SCBA Fit Testing** – in process of seeking a testing date with Marquette Township still.
5. **Station 1 Microwave** is shot and needs to be replaced. Demay advised me he may have one in storage so we will wait and see if he has one that may fit our needs, if not we will have to look at purchasing a new microwave. I will look at replacement prices while we wait on Demay to get back to us.
6. **Kitchen Outlets** were replaced after discovering issues with the microwave not working. \$76.47 There were GFI's daisy chained downstream from GFI's with varying amp ratings and issues with the refrigerator tripping the GFI's. It was also discovered that out of the 3 – 20 amp kitchen breakers none of them actually run the kitchen appliances or outlets on the sink wall. Those are spliced into the bathroom circuit. How did this ever pass inspection? Residential 15 amp outlets in a commercial building and on a 20 amp circuit and wires? No dedicated refrigerator circuit or microwave circuit? Also purchased some zip ties and 3 double duplex cover plates for the north wall and office area.
7. **Electrical update in the office area.** We need to address the electrical in the office area next. We have power cords plugged into surge suppressors plugged into splitters? This does not reflect the image of safety or fire prevention. We need to think about updating to at least double duplex outlets, GFI's under windows, some additional piping maybe needed to span the new office area. An outlet every 6ft is code but that may not meet the needs and amount of today's electronics in a work environment. I do not think this area was originally planned for an office, we should be looking at correcting some of that before our next electrical fire is right here inside the Firehall! Which is surprisingly more common then one would think. I will seek a recommendation and quote from Code Electric. Maybe they can help resolve the issue with the kitchen and bathroom circuits as well. Discussion followed.

Public/Open Comment:

- **Congratulations to Rudy Goupille for successfully completing his Firefighter II** class and exams. To celebrate we have dutch apple pie and ice cream tonight for those interested.
- **Goupille advised he needs a set of bunker gear that will fit him now that he has passed his FFII.** I agree Goupille made due with a temporary set that did not fit properly just so he could pass FF Academy. He has now passed and needs a properly fitting set to protect him so he can safely perform his duties as a Firefighter. Goupille is good on boots as those had to be ordered earlier in the year. I will contact Oshkosh Police and Fire Equipment as that is where we purchased our other turnout gear and get a quote and sizing instructions.
- Morin stated **Fire on the Bay will be July 10th on the beach.** Traffic Control and Fire Protection will likely be needed for the event. Discussion followed. Will need to send out an email to the members looking for volunteers to help cover this event.
- **FD Baseball Cards** – It was brought up during the Fire on the Bay discussion that baseball cards maybe a good way to promote the department and fire safety. My apologies as my notes did not have who brought this comment up. It is a great idea though and I am familiar with this practice as they were used a lot where I came from for both police and fire departments. I will dig some examples out from storage to bring to the next meeting and look into pricing.
- **Station 2 is now a food bank location for the Township** and it maybe manned with a food bank volunteer or a representative of Powell Twp's Emergency Management for limited hours. This was voted on at the last township meeting. They will also be storing some of the their food bank supplies in the meeting area of station 2. There should be no one inside the fire bays while they are open to the public as a food bank. The door between the 2 should be secured during this time. Details are still being worked out with Emergency Management.

Equipment and supplies requested:

- \$219 for a tool box for Station 1
- Safety Glasses
- Wheel Chocks
- Toilet Bowl Cleaner and Lime-X for Station 2

Building repairs requested:

- Nothing additional at this time

General Funds Balance: \$57,838.81/ 16.36 % used **Donated Funds Balance:** \$33,331.00

Next Meeting / Upcoming Training / Upcoming Events:

Next Regular Meeting June 24th Station 1 @ 1800hrs / Training: TBD
 County FF Meeting June 15th 1930hrs – Marquette Twp FD
 Township Meeting June 15th 1900hrs in person or Online www.Freeconferencecall.com
 Free Conference Call Meeting ID: *powelltownshipboard*

Station Duty for June is: Station 1 – Goupille/Ochylski Station 2 - Boudreaux

Tonight's Training: **Business Meeting / Review of new MFFTC Rules**
Business Meeting Adjourned at: 2035hrs by Roell/Ochylski **Minutes Prepared by:** Chief Sutter

Chief's Notes:

The new office equipment has finally been installed and I will be working with EMS to coordinate the remaining items in that area. Waiting on everyone's inventory forms to come back so I can order t-shirts and continue working on a new capital outlay plan and needs assessment. Looking forward to hearing the suggestions of the truck committee for replacing some of our aging and out of service apparatus. Currently in the process of sorting through all of the old apparatus parts to vehicles we no longer own that have been stored for decades on shelves and in the loft.

Our 2021 Station Duty Rotation is as follows:

<u>Month</u>	<u>Station 1</u>	<u>Station 2</u>
January	Sutter	Weber
February	Ochylski	Roell
March	Cram	Boudreaux - Change Air Pack Batteries
April	Desmet	Weber
May	Pelto	Roell
June	Goupille/St1 Ofc	Boudreaux - Change Air Pack Batteries
July	Demay	Weber
August	Moran	Roell
September	Anderson	Boudreaux - Change Air Pack Batteries
October	Iacovacci/St1 Ofc	Weber
November	Sutter	Roell
December	Ochylski	Boudreaux - Change Air Pack Batteries