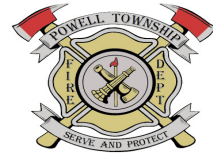




Powell Township Fire Department Minutes of Regular Meeting September 30th, 2021



Draft Version
Approved 10/28/21

Meeting called to order at: 1810hrs, by Chief Sutter at Station 1

Members Present: Captain Josh Boudreux, Captain Greg Ochylski, FF Rudy Goupille

Excused Absences: Assist Chief Brian Roell, Asstist Chief Matt Anderson, Capt. Chauncey Moran, FF Dustin Taylor, FF Chad Demay, FF Jack Cram, FF Trainee Ryan Iacovacci, FF Trainee David Weber

Guests Present: None

Approval of Minutes: August 26th Meeting Minutes _____ / _____

Monthly Pager Test: completed at 1753hrs All working ok

Review of Calls / Events:

- 2021-025 08/28 Lockout to Auto at Cram's
- 2021-026 09/17 Tree on a Power Line Arcing & Smoking on County Road KK
- 2021-027 09/25 Public Education Draver Park – Harvest Festival

County Firefighter's Report: No Meeting in September

Station #1 Report: September – 2104 is still out of service. Anderson:Not Present. Ochylski advised 2101's Ladder Rack rear hold down is broken and needs to be replaced. Part # 145625 Id# 1245. Sutter advised 2114 and 2106 have been checked and are good, we need brown paper towel rolls for slop sink area, printer paper and ink.

Station #2 Report: September – 2103 is still out of service. Boudreux:We need more Def Fluid we are at ¾ on 2102. More mouse nests were found in the crosslays, 2103 was leaking fuel on startup, leak is on top of the block by the carburetor. We need a new garden hose, current one is leaking badly. Garage Door Seals need to be replaced. Need more black trash bags. 2102's portable generator stops when you plug a portable fan into it.

Committee Reports:

- Brush Truck Committee Update: Roell, Boudreux, Ochylski: No report

Chief Engineer's Report:

- McWebb still needs to setup an appointment to go over the apparatus.

Announcements:

- **I would like to take a moment to honor retired Firefighter Larry Dionne** who passed away September 3rd at his home in Big Bay. The flag was dropped to half mast at station 1 for the week following his passing. Larry was a retired Volunteer Firefighter and his family made such an impact to

this community that Station 2 carries his families last name. He was a kind and loving member of our community and I am glad I had the opportunity to get to know him over the years. He will be missed. His wishes were to be cremated and the family will be having a private ceremony.

- **Fire Station Guest Restrictions** Will remain in place as the delta variant makes it way around, please exercise caution if you are feeling ill.
- **2021 Michigan Townships Association Annual Banquet** on October 6th at Bay Cliff has been canceled. Canceled per email from Trustee Karen December 09/29/21
- **County SCBA Grant** – I heard from Ned Cory (Negaunee City FD) that was spearheading this, the county group did not receive funding for the grant and the Grant Writer Chris will be getting them more info soon. No news on our AFG Grant for turnout gear.
- **Mqt City FD 28 Annual Static Display for Fire Prevention Week 10/02/21 1000-1230** on Bluff Street Exit Parade W on Washington to McClelland. Volunteers? Ochylski volunteered to take 2101

Old Business:

1. **2103 & 2104 are still out of service** – these vehicles should still be checked during station duty but not driven off property. Punky fuel in 2103 still needs to be removed. Need to ask Anderson about fuel disposal.
2. **Shoreline & Siren for 2106** Done waiting on Yelle Mechanical to set up the install date, messages left with no returned phone calls. Contacted Pomasl they will install them when they are up to inspect 161.
3. **906 Station Lock Update:** Delayed by 906 and will need to reschedule the install date. They were originally scheduled to begin the updates on the 29th. Oct 4th and 5th now.
4. **Fire Rescue One Online Training for 2021** FF Cram, Demay, and Desmet need to complete their registration so we can move forward with group assignments. If anyone needs assistance signing in for the first time let me know and I will help you.
5. **Hose and Ladder Testing** – No word from Firecatt yet, it is looking like it may be Spring of 2022.
6. **Gear Inventory Sheets** – This is from April. These need to be turned in so we can order t-shirts, hats and winter jackets. Please complete them and turn them in. We are not placing an order until everyone's sheets are turned in.
7. **CPR Certifications** – For those that have not forwarded their CPR card email, please forward it or print it off and drop it in the Chief's mailbox at st1. FF Moran, Demay, Stansky, and McWebb please contact Tyler Vargo he is doing one last CPR Class for this year Sunday October 3rd 1400-1800hrs. Current CPR Certification is a requirement in MI.
8. **Station 1 Replacement Microwave** – has been picked up and installed
9. **Update on the first Boat Motor Service:** At Up Sports now in Iron Mountain.
10. **Water Rescue Safety Gear / MCPFF Grant:** Equipment was ordered on 08/25/21 awaiting delivery.
11. **Wildland Firefighter Training:** Do we have any other members that would like to get certified as a wildland firefighter? If so, please let me know so I can get an idea of how many are interested before I speak to DNR Pete Glover again. We already have a couple interested.
12. **Fire Prevention Week is October 3-9th** – Do we have any volunteers that are able to assist this year? If you are interested in helping out with Fire Prevention Week this year please let me know. Do to Covid concerns all we have planned is a school fire drill on Thursday October 7th. Fire Prevention Materials may not arrive in time due to covid delays.
13. **The replacement supply / storage cabinets** have been installed at St1. It was brought to my attention that station 2 may also want one for their hall especially with all the mice running around down there. There is no current supply cabinet at station 2. Price has increased since last checking they are now \$298.00 each. *Boudreaux / Ochylski, motion passed to purchase 1 cabinet for station 2.*
14. **Co Detector Maintenance & Calibration Kit:** Items needed have been ordered.
15. **Water Rescue Training:** May delay until the spring as colder temperatures are coming.
16. **Pulse Ox and Glucometer** for the 1st Responder Kits on 2101 and 2102 are now in service.

17. Mice Issue at Station 2: After a walk around of the building I was able to locate several locations where they may be entering the hall. I purchased a couple tubes of caulk to try and seal up gaps around the bay door trim and found damaged sheet metal on the left side front corner of the fire bays. Looks like it was struck by a vehicle or piece of equipment at some point in the past. I advised Fortin who was running the Food Pantry down there of the issue and recommended the Pantry Food be put away in between their open hours to help deter mice. I will speak with Supervisor Turner about calling Guardian Pest Solutions and Wolverine Garage Door Service to repair/replace the garage door weather stripping.

New Business:

1. **We need to schedule our annual Generator Service** next month. That will run around \$250.
2. **State Boiler Inspections are due** next month. The state boiler inspection division advised me we need to contact our insurance carrier to inspect them for the state this year. Clerk Morin will be contacting them to schedule the inspection.
3. **A Fleet Status Report was requested by the Township Supervisor.** A copy of this report is on the table for review. If there was anything I missed please let me know, this was already submitted to twp.
4. **Handed out some guidance for what we need to look for in our next piece of apparatus.**
5. **Repairs to 2105.** I would like to recommend we schedule the repairs to 2105 that were found during the last DOT inspection. R&R estimated \$2,200 to complete and address the leaking Transfer case seals, oil pan gasket, valve cover gaskets, axle cover and rear axle pinion seal leaks, and replace the broken dome light cover. The vehicle appears to be ok mechanically especially for its age but the gaskets and seals are beginning to fail and need to be replaced. I will look for cheaper alternatives for these repairs as I feel R&R is a bit high especially since their estimate does not include travel and lodging costs, so it will be even higher than this. 2105 may be able to be worked on locally. We also need to look at why it failed its last pump test and how it can be rectified so it will be able to pass its next one in 2022. We need to look into costs to rebuild the pump and the extended life it would provide for the cost. In the meantime I would like approval for \$2200 for the estimated repairs from the last DOT inspection. I will source the most cost effective solution to complete the repairs unless another would like to assist. Goupille and Ochylski advised the nozzles on the front bumper leak and need to be replaced as well as the nozzles on the booster reels. Ochylski was asked to look into and present nozzle replacement recommendations. I will ask Pomasl about an estimate to rebuild 2105's pump when they come up next. *Ochylski / Boudreaux, motion passed to address 2105's repairs from the last DOT inspection.*
6. **Annual DOT Inspections need to be scheduled.** Any recommendations for a local company? Discussion followed. Will check with Marquette Automotive, and Crossroads Truck Repair. Cummins Marquette already advised they no longer do DOT inspections as part of their fleet maintenance, and Pomasl advised they also do not do DOT inspections anymore.
7. **Replacement Combustible Gas Leak Detector for Station 1.** Station 1's gas sniffer was missing for quite awhile. It has since been located, however it appears to be from the 1980's. This detector should have been replaced decades ago as sensors become less accurate over time. There is no record of calibration for this detector nor the supplies or equipment to calibrate it. This unit is severely outdated technology and it does not provide the safety of a Parts Per Million "PPM" or Lower Explosive Limit "LEL" reading. It only alerts you if there is a gas leak. We need to know what the PPM and LEL is in order to calculate the degree of the hazard and exposure. Recommend Sensit HXG-2d Combustible Gas Leak Detector with LEL for \$500. This is the least expensive Sensit unit that lists PPM and LEL. The standard detector is typically a triple gas Sensit Gold which runs around \$1800 that would detect explosive gases, O2, and Carbon Monoxide which would be the best solution, however we do not have that kind of funding currently available. Clarey's Safety Equipment recommends a Sensit Gold G2 with LEL, CO, O2, Explosive Gases, and H2S "Hydrogen Sulfide" but that runs \$2300. Discussion

followed. *Ochylski / Goupille, motion passed to purchase a Sensit Gold HXG-2d Detector.* We will delay township submission 1 month to explore alternative funding options.

8. **Records Management Software:** We had previously approved an RMS system back in early 2020. The township board at that time felt the cost was too much. In 2020 ER's quote was \$1680 a year (\$140 a month) plus a \$725 one time setup fee = \$2400 for the 1st year. The township pays \$1315 + \$1942 annually for their BS&A records management software. BS&A does not have a FD package. I have found an alternative while not as robust, clean, or advanced as ER, FireStation Software is a pretty basic RMS that would full fill the needs of the fire departments paperwork, records retention, NFIRS reporting, equipment/asset tracking and management needs, and may help us improve our ISO rating and issues with paperwork. **Fire Station Software runs \$1354 for the first year** which includes 1 year of cloud data hosting then **annual maintenance after the first year would be \$407** (\$167 for the modules and \$240 for 1yr of cloud hosting). Data is stored in their cloud but it is not currently browser based so a desktop or laptop computer will need to be utilized in order to run the needed software. They are working on making it available by a web browser application but that's still being developed. There is no lic fee's for each user or fire station and the lic is good for up to 4 computers. This solution equates to **\$33.92 per month** for an RMS system with no additional hardware or data storage costs on our end. Discussion followed. *Ochylski / Goupille, motion passed.* Note current RMS quotes from ESO Yr 1-\$9985 then 7300 a year after, Emergency Reporting Yr1-\$2295/1795 after, EPR Fireworks RMS \$3645 annually.
9. **ARP Suggestions for Twp Submission.** Total amount is believed to be about \$85,410 for Powell Twp: Please take some time to think about items of interest we may want to look into submitting for, that fall under ARP funding categories. Discussion followed.
10. **AFG Grant Coming up** – FEMA has not released any information on the next round of AFG but it should be coming out any day now. A new brush truck is at the top of list to submit for however they have not released a priority list yet. Discussion followed.
11. **HMC 2021 Grant Suggestions** – Discussion followed.

Public/Open Comment:

- Goupille mentioned there maybe a house on KK that the owner would like to burn down, discussion followed.
- Goupille would like to assist with the training schedule, discussion followed. A basic list of annual training's required by the state, osha, and nfpawere drawn up and discussed during the meeting. A more complete list will be drawn up.

Equipment and supplies requested:

- \$298 Lowe's Storage Cabinet for St2
- \$500 for a replacement Explosive Gas Detector
- Station 1 Box of Paper and Ink for the Printer
- Station 2 Paper Towels, Toilet Paper, Trash Bags, DEF Fluid for 2102

Building or Vehicle repairs requested:

- \$2,200 for repairs to 2105
- Replace a broken ladder rack clamp on 2101
- \$275 Guardian Pest Solutions for Station 2
- \$300 St2 bay door weather stripping and trim
- \$250 Annual Station 1 Generator Service
- Replacement Garden Hose for Station 2

General Funds Balance: \$41,934.50 / 39.36% used **Donated Funds Balance:** \$38,953.26 / 5.05% used

Next Meeting / Upcoming Training / Upcoming Events:

Next Regular Meeting October 28th Station 1 @ 1800hrs / Training: TBD
County FF Meeting October 19th 2021 – Negaunee City FD
Township Meeting October 19th @ 1900hrs in person or Online www.Freeconferencecall.com
Free Conference Call Meeting ID: *powelltownshipboard*

Station Duty for September: Station 1 – Iacovacci/St1 Ofc Station 2 - Weber

Tonight's Training: **Business Meeting / Station Clean up for MTA Banquet Oct 6th**

Business Meeting Adjourned at: 2015hrs **Minutes Prepared by:** Chief Sutter

Chief's Notes: It's time to really dig into vehicle replacement options. I would like to see a direction or plan in place before the next AFG cycle opens up. The window to submit for these grants is small and the reward is high if all goes well.

Our 2021 Station Duty Rotation is as follows:

<u>Month</u>	<u>Station 1</u>	<u>Station 2</u>
October	Iacovacci/St1 Ofc	Weber
November	Sutter	Roell
December	McWebb/St1 Ofc.	Boudreaux - Change Air Pack Batteries

Please sign-up for the month you would like to do station duty next year. First come first serve.....

We currently have 12 members assigned to Station #1 and 4 at Station #2. When Iacovacci is off probation he will be assigned to Station #2 making it 11 at St1 and 5 at St2.

Our 2022 Station Duty Rotation is as follows:

<u>Month</u>	<u>Station 1</u>	<u>Station 2</u>
January	_____	_____
February	_____	_____
March	_____	_____ - Change Air Pack Batteries
April	_____	_____
May	_____	_____
June	_____	_____ - Change Air Pack Batteries
July	_____	_____
August	_____	_____
September	_____	_____ - Change Air Pack Batteries
October	_____	_____
November	Sutter	_____
December	_____	_____ - Change Air Pack Batteries