**POWELL TOWNSHIP AMBULANCE**

**Minutes of Regular Meeting**

**December 5, 2021**

**Meeting called to order by Tyler Vargo at 6:00 pm**

**Attendance / Sign In sheet:**

Members Present: Tyler Vargo, Kim Bourgeois, Ryan Iacovacci, Josh Boudreaux, Alisha Vandenavond, Chelsea Parrish, Matt Anderson, Pete TenEyck, Chris Sutter.

Members Absent: Sandy Vargo, Dave Carey, Jim Bourgeois, Jackie Blankenship, Wendy Sutter.

**Approve Minutes** – Meeting minutes for November were not completed for approval. Tabled for January Meeting.

**Schedules / Calendar:**

Next meeting scheduled for January 9th, 2021, at 6pm.

**Calls:**

Review / discussion of recent calls. There were seven calls since the last meeting in August.

**Old Business**

* Inspection results: new agency license officially renewed and in hand. Tyler will get a copy to Kim for Billing.
* Updated CPR cards & medical licenses: Tyler requested everyone get updated CPR card and medical license to him if they haven’t already.
* EMT school class update: Chelsea gave update on EMT school. She advised everything is going well and has CPR class coming up.
* Duty changes to Asst. Coord & Secretary positions: Tyler advised Twp Board approved to make Asst. Coordinator a paid position.
* Nominations for Coord, Asst. Coord, secretary for December vote.: Tyler is the only nomination for Coordinator, Kim is the only nomination for secretary, and Josh is the only nomination for Asst. Coordinator.

**New Business**

* Approve Coordinator, Asst. Coordinator, Secretary positions.
  + Motion for Tyler to be Coordinator by Kim and seconded by Josh. All members voted in favor.
  + Motion for Josh to be Asst. Coordinator by Kim and seconded by Matt. All members voted in favor.
  + Motion for Kim to be Secretary by Tyler and seconded by Alisha. All members voted in favor.
* City of Marquette to do vehicle maintenance of ambulance: Tyler and Chris discussed Marquette City taking over maintenance of Ambulance. Motion made for Marquette City to take over maintenance by Josh and seconded by Matt. All members voted in favor.
* Yak Trax: Tyler advised we now have five Yaktrax placed in the ambulance.
* Reorganization of ambulance compartments: Tyler advised he reorganized some of the compartments in the ambulance.
* Approve Bylaws: Members reviewed updated Bylaw proposal. Josh made a motion to approve proposed Bylaws and motion was seconded by Chris. All member voted in favor.

**Supply/Equipment orders**

New Lifepak 12 batteries.

**Equipment / Training**

No Training

**Meeting/Training adjourned at 07:00 pm**

**Next meeting January 7th, 2021, at 6:00pm**