

Powell Township Board
Special Board Meeting – ARPA Allocations
PO Box 319, 101 Bensinger, Big Bay 49808
March 24th, 2022 1PM
Draft Minutes

1. Call to Order at 1:08 pm by Supervisor
2. Attendees: Darlene Turner (Supervisor); Kelli Santilli (Treasurer);; Karen December (Trustee); Mitch Walker (Clerk); Chris Sutter (Fire Chief); Peter TenEychk (Custodian/Maintenance); Sven Gonstead (Parks and Rec)
 - a. Absent: Denise Hudson (Trustee)
3. Available Funds:
 - a. \$41k received in 2021 (\$37k unallocated)
 - b. \$41k to be received in 2022
4. Discussion of Township and Department Needs:
 - a. IT
 - b. Essential Employee Bonuses
 - c. Maintenance Department
 - d. Fire Department
 - e. Roads
 - f. Parks and Recreation
 - i. Presentation on SBUI and Safe Sidewalk programs (attachment #1)
5. Allocation Recommendations (attachment #2)

Adjourn 3:30 pm

Minutes prepared by
Mitch Walker
Powell Township Clerk

Attachment #2

ARPA Appropriation Worksheet

As of: March 24, 2022

	2021	2022	TOTAL	Notes
Funds Available	\$ 41,000	\$ 41,000	\$ 82,000	Usually received in November of each year
<Dispersed>	\$ (4,000)	\$ -	\$ (4,000)	Conference Calling Equip / Misc.
Net Funds Available	\$ 37,000	\$ 41,000	\$ 78,000	
Appropriations:				
IT - Township Offices				
Computers/Peripherals	\$ 3,500	\$ 3,000		(7) Computers/Monitors/Keyboard/Mice
Phone System	\$ 4,000	\$ -		Upgrade from Analog to Digital or VoIP
Color Printer/Copier	\$ 500	\$ -		Zoning
Server/Network Upgrades	\$ 500	\$ 3,000		
Scanners (2)	\$ 300	\$ -		Clerk and Deputy Clerk
Document Management System		\$ 1,500		
Professional Services	\$ 1,750	\$ 1,750		Installation and Programming
			\$ 19,800	
Office Furniture				
Desk Chair (Dep Clerk)	\$ 200	\$ -		Deputy Clerk
			\$ 200	
Fire				
Fire Hall Stairs/Loft	\$ 1,000	\$ 1,000		Supplement to '22 - '23 Budget
Side x Side & Trailer	\$ 6,500	\$ -		\$5k toward purchase of \$28k vehicle
AED's (2)	\$ 3,000	\$ -		
Fire Bottles	\$ -	\$ 10,000		28 bottles reaching end of life in 2025 (if Grant not received)
Halfway Village Townhall/Fire/EMS				
Septic Field Repair	\$ -	\$ 5,000		
			\$ 26,500	
Parks and Recreation				
SBGI	\$ 7,500	\$ -		Township Improvement Plan with Michigan State Univ.
Garage/Storage	\$ 6,500	\$ -		Shipping Container if grant for pole barn not approved.
			\$ 14,000	
Maintenance				
Commercial Shop Vac	\$ 200	\$ -		
Metal Detector	\$ 1,000	\$ -		Grounds and Cemetary
Misc. Tools	\$ 200	\$ -		
			\$ 1,400	
Roads				
1/4 mile KK	\$ -	\$ 5,000		Road behind harbor
			\$ 5,000	
Total Appropriations	\$ 36,650	\$ 30,250	\$ 66,900	
Unappropriated	\$ 350	\$ 10,750	\$ 11,100	