

Powell Township Board
Special Board Meeting
PO Box 319, 101 Bensinger, Big Bay 49808
April 23rd, 2022 10:00 AM
Draft Minutes

1. Call to Order at 10:25 AM by Supervisor
2. Roll Call of Officers: Darlene Turner (Supervisor); Kelli Santilli (Treasurer); Denise Hudson (Trustee); Karen December (Trustee); Mitch Walker (Clerk)

Public Comment

1. None

New Business – Finalize ARPA Funds Allocation

1. Essential Worker Pay worksheet (Attachment #1) based on March 2020 – December 2020 first responder calls/hours presented by Santilli.
 - a. **Motion:** Allocate \$4,426.50 for Essential Worker Pay to First Responders, from ARPA funds received in 2022 (Santilli/Hudson). Yes: Santilli, Turner, Hudson, No: December, Walker. Motion carried.
 - b. **Motion:** Allocate \$100 to P. Teneyck, \$50 each to C. Root and D. Jurasin for Essential Worker Pay, from ARPA funds received in 2022 (December/Santilli). Yes: December, Hudson, Santilli, No: Turner, Walker. Motion carried.
2. **Motion:** Allocate \$1,200 for the purchase of a wide screen TV for Township Hall from ARPA funds received in 2022 (Santilli/Walker). All yes, motion carried.
3. **Motion:** Allocate \$500 for the purchase of a sound board, for township meetings to accommodate a wireless microphone for public comment, from ARPA funds received in 2022 (Santilli/Walker). All yes, motion carried.
4. **Motion:** Allocate \$500 for the purchase of a secure map cabinet, for use by the Township Zoning Administrator, from ARPA funds received in 2022 (Santilli/Walker). All yes, motion carried.
5. Townhall Interior Improvements: Discussion of needs including new ceiling tiles, lighting, paint, and whiteboard. **Motion:** Allocate \$5,724 plus any unallocated ARPA funds for upgrades to the interior of the Township Hall, from ARPA funds received in 2022 (Santilli/Walker). All yes, motion carried.
6. **Motion:** Approve \$65,400 (revised from \$66,900) allocation of ARPA funds discussed during the March 24, 2022, Special Board Meeting (Attachment #2). (Santilli/December) All yes, motion carried.

Adjourn 11:30 am

Minutes prepared by
M Walker
Powell Township Clerk

ATTACHMENT #1

EMS Responders to Calls - March 2020 thru Dec. 2020

Total of Dispatched Calls - 44
Total Transport calls - 25
Total Non Transport - 19 (cancelled, refusals, standby)

<u>Responder</u>	<u>Transport Calls / average 3 hrs</u>	<u>Non Transport Calls / average 1.5 hrs.</u>
Tyle Vargo	13 calls / 39 hrs	9 calls / 13.5 hrs
Josh Beaudreax	12 calls / 36 hrs.	2 calls / 3 hrs
Kim Bourgeois	20 calls / 60 hrs.	10 calls / 15 hrs
Matt Anderson	9 calls / 27 hrs.	5 calls / 7.5 hrs
Jackie Park-Burns	4 calls / 12 hrs.	1 call / 1.5 hrs.
Chris Sutter	8 calls / 24 hrs.	
Pete TenEycke	1 call / 3 hrs.	
	201 Total Hours	40.5 Total Hours

Fire Responders to Calls March 2020 thru Dec. 2020

Total of Dispatched Calls – 22
Average Call 1.5hrs (not including any report writing time in calls as just the chief writes fire reports)
Did not include any members that did not make a call during this time

<u>Responder</u>	<u>Total Calls / average 1.5hrs</u>	<u>Report Writing average 30min per call</u>
Chris Sutter	18 calls / 27 hrs	22 calls / 11hrs
Brian Roell	11 calls / 16.5 hrs	
Matt Anderson	7 calls / 10.5 hrs	
Josh Boudreaux	4 calls / 6 hrs	
Chauncey Moran	3 calls / 4.5 hrs	
Greg Ochylski	7 calls / 10.5 hrs	
Dustin Taylor	2 calls / 3 hrs	
Tyler Vargo	1 calls / 1.5 hrs	
Jack Cram	1 calls / 1.5 hrs	
Sam Desmet	3 calls / 4.5 hrs	
Brad Pelto	3 calls / 4.5 hrs	
Alex King	1 calls / 1.5 hrs	
David Weber	5 calls / 7.5 hrs	
	99 Total Hours	11hrs Total of Report Writing

ATTACHMENT #2

ARPA Appropriate Worksheet

As of: March 24, 2022

	2021	2022	TOTAL
Funds Available	\$ 41,000	\$ 41,000	\$ 82,000
<Dispersed>	\$ (4,000)	\$ -	\$ (4,000)
Net Funds Available	\$ 37,000	\$ 41,000	\$ 78,000
Appropriations:			
IT - Township Offices			
Computers/Peripherals	\$ 3,500	\$ 3,000	
Phone System	\$ 4,000	-	
Color Printer/Copier	\$ 500	-	
Server/Network Upgrades	\$ 500	\$ 3,000	\$ 3,500
Scanners (2)	\$ 300	-	
Document Management System	\$ 1,750	\$ 1,500	
Professional Services	\$ 1,500	\$ 1,750	\$ 3,250
Office Furniture			\$ 19,800
Desk Chair (Dep Clerk)	\$ 200	-	\$ 200
Fire and Ambulance			
Fire Hall Stairs/Loft	\$ 1,000	\$ 1,000	
Side x Side & Trailer	\$ 6,500	-	
AED's (2)	\$ 3,000	-	
Fire Bottles	-	\$ 10,000	
Half Way Septic Field Repair	-	\$ 5,000	
Parks and Recreation			\$ 26,500
SBGT Garage/Storage	\$ 7,500	-	
	\$ 6,500	-	\$ 14,000
Maintenance			
Commercial Shop Vac	\$ 200	-	
Metal Detector	\$ 1,000	-	
Misc. Tools	\$ 200	-	
Roads			\$ 1,400
1/4 mile KK	-	\$ 5,000	\$ 5,000
Total Appropriations	\$ 36,650	\$ 30,250	\$ 66,900
Unappropriated	\$ 350	\$ 10,750	\$ 11,100

Usually received in November of each year
Conference Calling Equip / Misc.

(7) Computers/Monitors/Keyboard/Mice
Upgrade from Analog to Digital or VoIP
Zoning
Clerk and Deputy Clerk
Installation and Programming

Deputy Clerk

Supplement to '22 - '23 Budget
\$5k replace funding from General Fund approved March 2022

28 bottles reaching end of life in 2025

Township Improvement Plan with Michigan State Univ.
Shipping Container if grant for pole barn not approved.

Grounds and Cemetery

Road behind harbor

+ 65,400