

**Powell Township Board
Special Board Meeting
PO Box 319, 101 Bensinger, Big Bay 49808
November 15th, 2021 6PM
~~Draft Minutes~~
Approved 12/21/2021**

1. Call to Order at 6pm by Supervisor
2. Roll Call of Officers: Darlene Turner (Supervisor); Karen December (Trustee); Denise Hudson (Trustee); Kelli Santilli (Treasurer); Samantha Morin (Clerk)
3. Interview of Mitchell Walker for Appointed Powell Township Clerk till November 2022
4. Current Clerk explains the statutory duties and the other duties that the Powell Township Clerk is then responsible
5. Questions asked of Mitchell Walker include:
 - a. Why interested in the Clerk Position?
 - b. Asked to expand on experience and background from resume
 - c. How would you handle an angry citizen and/or neighbor dispute?
 - d. What do you know about the township? What are your feelings on the current Township? Any changes or zoning issues that would see for correction?

6:27PM Supervisor Turner left to attend another meeting

6. Further Questions from remaining board focused on following:
 - a. Availability and any Time Constraints
 - i. Thinking of staying in the area or moving south for the winter as a retiree?
 - b. Scheduling
 - i. Any future vacations planned?
 - c. Explaining process for making difficult objective decisions
 - d. Any experience with Minute Taking
 - e. Any experience and Knowledge of Elections
 - f. Other Committees to connect
 - i. Current clerk is board liaison with Fire Department
7. Questions posed by Mitchell Walker but not limited to:
 - a. How is the Clerk's office structured?
 - i. What tasks does the current deputy do?
 - ii. Recording Secretary discussion
 - b. Office IT Discussion
 - c. If the current clerk could accomplish one thing that would "catch her up" what would it be?
 - d. Would there be training and from where?

Adjourn 7:20PM

Minutes prepared by
Samantha Morin
Powell Township Clerk