



Powell Township Fire Department Minutes of Regular Meeting September 29th 2022



Draft Version
Approved 10/27/2022

Meeting called to order at: 1806hrs, by Chief Sutter at Station 1

Members Present: Assistant Chief Matt Anderson, Captain Josh Beaudreaux, FF Trainee Eric Heim

Excused Absences: Assist Chief Brian Roell

Guests Present: Fire Liaison Mitch Walker

Approval of Minutes: August Meeting Minutes *Beaudreaux/Heim*

Monthly Pager Test: 1740hrs all ok

Review of Calls / Events:

- 2022-028 09/24/22 MVA with injuries at 550&KE
- 2022-029 09/27/22 Lockout to Auto with Veh Running on Schneider
- 2022-030 09/29/22 Cardiac Arrest / EMS Assist – Canceled by 161/2100

County Firefighter's Report: Copies are on the table at Station 1

Station #1 Report: 2104 is still out of service. No Station Reports have been submitted by Stansky this month, several attempts were made to contact him in the past week.

Station #2 Report: 2103 is still out of service. Boudreaux: Both Vehicles started, 1 air pack needed to be topped off, short 8 AA Batteries for the SCBA packs, Oil Change on the Generator is still on the list to do.

Committee Reports:

- Training Committee Report - Boudreaux: No Report. Short discussion on topics to incorporate into future training's. More on-hands training, foam, hydrant hookups.

Chief Engineer's Report:

- Ochylski has retired do we want to appoint a new Chief Engineer? Short Discussion followed. No need to fill this position at this time. (This report will be eliminated from future meeting minutes)

Announcements:

- **2103 & 2104 are still out of service** – these vehicles should still be checked during station duty but not driven off property.
- **City of Marquette's 29th Annual Fire Prevention Week Static Display** - will be Saturday Oct 8th @ 1100hrs Bluff Street behind Washington Street Harlow Park. 1000hrs setup / exit parade @ 1230hrs. Looking for volunteers, will reach out to Retired Captain Ochylski to see if he would like to assist.
- There will be an **EMT Class coming up at UPHS Marquette School of EMT**, if interested let the EMS Coordinator Tyler Vargo know, paperwork is due in asap. Classes begin October 18th until May

20th 2023. Classes Tues & Thur evenings 1800-2200hrs

- **October Fire Prevention Week:** October 9th to 15th Fire Prevention Materials have been ordered. Looking for volunteers to assist w/event, this years theme is Fire Escape Planning. Will contact the school and see if we can set something up for Oct 12th or 13th.

Old Business:

1. **If you have not already, please review and sign the Fire Dept. Policy Manual, its on the island along with the training sheet.**
2. **Need copies of current DL's** from Cram, Demay & Weber
3. **Waiting on completed inventory sheets** from Anderson, Moran, Demay, Desmet, Pelto.
4. **Status of Retirement Plaques?** Roell/Anderson/Boudreaux: nothing to report at this time.
5. **Fire Corps Auxiliary Pilot Program:** Another aux member approved at the last twp mtg and 1 more ap has been dropped off last week. This would bring Aux members up to 7. Our first Aux Orientation night was last Thursday 09/22/22 at 6pm St1 and went very well. See pic from Aux night. We will be having an Aux Training night once a month, most likely to be planned for a Thursday night, schedule still to be worked out. If members would like to assist with aux training please let me know.
6. **Annual SCBA Fit Testing:** If you missed last months Fit Testing and have not had your annual Fit Test yet please contact Marquette Twp FD asap to get that scheduled. We need to close that invoice out and if you do not have your annual fit test you will not be allowed to pack up for a fire. This is an OSHA requirement.
7. **Station 1 Boilers:** Dresslers approved to check out st1 boilers Tuesday October 11th 0830hrs.
8. **Station 1 Refrigerator:** Info handed to Walker to place the order.
9. **DNR Tanker 2109:** We had a quote from City of Marq for the most likely scenario to repair the brakes at \$2178. Worst Case scenario was \$726 in parts and HMC has agreed to complete the install of the parts. Most likely scenario is a \$54 part for the front left wheel cylinder, I offered to pay for the part out of my own pocket and was told no by the Township Supervisor. This failed at the last township mtg, but we will resubmit, as it effects the stopping ability of the truck and the safety of its operator and all those around it while its in use.
10. **Striping for the Apparatus Floors:** Still pending review of options
11. **Fire Preplans:** Retired Captain Greg Ochylski has offered his assistance taking drone photos
12. **2106 Power Steering Service/Repairs** are still pending at date to drop off with the City of Marquette.
13. **Oil Dry:** Fresh bags of Oil Dry have been picked up, St 2's were dropped off earlier today.
14. **Emailed DNR the closeout paperwork** 09/22/22 for last years VFA DNR Grant covering the Fire Danger Sign and Wildland FF Boots.
15. **Knox Box has been installed at the School.** See photo. Small Vehicle Lockboxes have been ordered for the fleet and will be installed in each primary response veh. These new veh lock boxes will contain a special serialized knox key and will be part of the monthly station duty checks for each veh that contains a lockbox. Keycodes to be determined and maybe rotated annually or as needed.
16. **Station 1 Loft and Stairs:** Met with Tom Hogan at St1 earlier in the week, expect a quote soon.

New Business:

1. **2022 HMC Grant:** We have not been contacted yet by the HMC but we should start to think about what we would like to request for this years HMC Grant to present to the Board for approval. Short Discussion followed. Summary of suggestions in no particular order: Skid Unit, Replacement Hose, Replacement Hurst Tools, FF Boots, Wildland Gear.
2. **IMS Alliance - ICS Passports:** We will be placing an order for Passport tags for our new members, if anyone else is missing any of their passport name tags for their helmets please let me know so we can

add it to the order.

3. **American Legion:** Letter from the American Legion for FF of the year nominations. Flyer is on the table if anyone wished to read it.
4. **Septic Permit for St2** has been approved by the health dept. and site work has begun. See photo
5. **Powell Twp School Fire Drills:** Mrs Gill advised this school year they will be on 09/14, 12/15, and 03/07/23. If anyone is interested in assisting on those dates please let me know so we can plan accordingly. I will reach out to Mrs Gill to confirm there will not be one during Fire Prevention Week.
6. **ARPA Funding for 2 AED's:** This was approved back at the March 24th Special ARPA Meeting. We should be submitting for those soon. \$3,000 approved. Walker advised to submit PO to purchase.
7. **ARPA Funding to purchase the old EMS side by side:** This was discussed at the March 24th Special ARPA Meeting. We requested FD use of \$5,000 of ARPA funds to purchase the old EMS side by side. We should follow up with the Twp now that EMS has their new one in service.
8. **We need to designate a new Training Officer** to the State Fire Marshal's Office now that Ochylski has retired. Any Volunteers or Nominations? Anderson nominated Boudreaux, seconded by Heim. Discussion followed.
9. **November's Fire Training:** To not interfere with Hunting Season or Thanksgiving did you want to move November's meeting to November 10th or December 1st? Consensus was December 1st like last yr.
10. **Building Maintenance:** We will be purchasing a few shades for Station 1 to better protect our turnout gear from long exposures to direct sunlight. Direct sun exposure for long periods of time can reduce the effectiveness and protection of our firefighting turnout gear.
11. **2022 AFG** opens up again this fall, 1st round of last years AFG grants are beginning to be posted online. So far only 1 MI dept has an approved vehicle grant. Last year MI had 4 vehicles approved. Discussion followed. 2105 will be the top vehicle to submit for again, if not awarded from our last submission. Update from truck manufacturers on new chassis. Only a 3 day window to order a new 2023 truck chassis this November for next year. Discussion on how long it may take for a new vehicle once a grant is approved. Estimate about 3 years with current supply chain and new truck chassis shortages.

Public/Open Comment:

- Walker: Status update of the missing radios? Sutter: A final list of the Fire & EMS Radios that have not been recovered and are MIA has been gathered. Will followup with Clerk about the insurance claim.
- Short Discussion on extending SCBA Battery change outs to 4 months instead of every 3.

Equipment and supplies requested:

- ICS Passport Order
- ARPA AED's
- ARPA EMS Side by Side

Building or Vehicle repairs requested:

- Loft & Stairs work
- Window Blinds for Station 1

General Funds Balance: \$ _____ / _____ % used **Donated Funds Balance:** \$8,145 avail of \$48,020

Next Meeting / Upcoming Training / Upcoming Events:

Next Regular Meeting: October 27th @ 1800hrs / Training: Hunter Safety/EMS Assist/Pt Packaging/Cot Use
County FF Meeting: October 18th @ Negaunee City Fire Dept. 1930hrs
Township Meeting: October 18th @ 1900hrs

Station Duty for October: Station 1 – Cram Station 2 – Weber

Tonight's Training: Monthly Station Duty

Business Meeting Adjourned at: 2000hrs **Minutes Prepared by:** Chief Sutter

Chief's notes: The 2023 Monthly Station Duty sign-up sheets need to be made. Anyone that has missed the SCBA Fit Testing will need to contact Marquette Township FD 906-228-4296 to schedule their fit test down in Marq so we can close out their invoice and make sure they get paid in a timely fashion for the testing. This is an annual OSHA Requirement.

Our remaining 2022 Station Duty Rotation is as follows:

<u>Month</u>	<u>Station 1</u>	<u>Station 2</u>
November	Sutter	Roell
December	McWebb	Boudreaux

Our 2023 Station Duty Sign up:

<u>Month</u>	<u>Station 1</u>	<u>Station 2</u>
January	_____	Weber - Change Air Pack Batteries
February	_____	Roell
March	_____	Boudreaux
April	Anderson	Weber
May	_____	Roell - Change Air Pack Batteries
June	_____	Boudreaux
July	_____	Weber
August	_____	Roell
September	_____	Boudreaux- Change Air Pack Batteries
October	_____	Weber
November	Sutter	Roell
December	_____	Boudeaux