

# POWELL TOWNSHIP FIRE DEPARTMENT

FROM THE DESK OF FIRE CHIEF CHRISTOPHER SUTTER

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To the Powell Township Board

02/21/2023

## February Fire Department Report

- I am happy to report we have had 0 call for service since the last township meeting.
- Fleet and Stations are doing good. We had to replace a broken snow shovel at st2 and the new boiler controller finally arrived for Station 1 which Dressler's installed on Feb 7<sup>th</sup>. Dressler's Repair Invoice is still pending.
- FF Trainee Stocker reports the Firefighter Academy is going good, he is learning a lot. Stocker completed the Driver's Training portion last weekend and they have Forcible Entry training tonight.
- Auxiliary Meetings are progressing well, 7 volunteers strong, we went over NIMS Training and our Passport Accountability System last week.
- The Marquette Coast Guard came up for our January 26<sup>th</sup> FD Meeting for some joint Ice Rescue Training and a joint practical weekend will be scheduled soon.
- The L'Anse Truck has returned from Marquette, as noted in last months twp report there were a couple of items that needed repair after their initial inspection and service. Those repairs are on tonights agenda. The truck was slated to have its lettering done today but I had to reschedule due to a family emergency, so its lettering and decals have been rescheduled to next Tuesday. Other then that its ready for service!
- We were able to submit an AFG Grant in time for replacing 2109, our 60yr old 1963 6x6 Wildland Truck, but were unable to submit one for our 44yr old Brush Truck 2105 in the same Grant Cycle. We learned you can only submit for 1 fleet vehicle plus 1 regional tow vehicle at the same time, but not 2 in the same category.
- We have a bunch of dead 10yr old portable radio batteries that need to be replaced that I advised the board of last month. We waited until the end of the budget year to make sure we had the available funds in our Communications Budget, which we do. We have 34 portable radios and we replaced 15 batteries last year, we are requesting to replace the other half of the batteries this year. And that wraps up this months fire report.

Sincerely,



Christopher Sutter

Powell Township Fire Chief

**Monthly Bank Reconciliation Duties**

Perform monthly reconciliations of 14 Powell Township bank accounts in the BS&A accounting system. Create and post manual general ledger journal entries as needed to a) post interest earned in each bank account and b) resolve reconciliation items. For each manual general ledger journal entries created and posted a) maintain with each bank statement any supporting documentation associated with the journal entry and b) provide Treasurer and Clerk with a copy of each journal entry. Print and maintain with each bank statement a copy of the bank reconciliation report from the BS&A accounting system. Compensation shall be at the hourly rate of \$15 and paid monthly.