

Powell Township Board Meeting
PO Box 319, 101 Bensinger, Big Bay 49808
March 21, 2023
Minutes - FINAL

Call to Order 7:03 pm by Supervisor

1. Pledge of Allegiance
2. Roll Call of Officers – Darlene Turner (Supervisor) present; Kelli Santilli (Absent) present; Karen December (Trustee) present; Denise Hudson (Trustee) present; Mitch Walker (Clerk) present.
3. Approval of Agenda – **Motion** to approve agenda with the following changes. (December/Hudson) all in favor, motion carried.
 - a. Fire Department additions:
 - i. \$2,700 to cover emergency repairs to the new brush truck (#2104).
 - ii. \$300 for generator service.
 - iii. \$1,300 for replacement of the portable radio batteries.
 - b. Resolutions will now be #14
 - c. #13 will now be \$3,000 from ARPA funds for new computers for the Clerk, Deputy Treasurer and Supervisor (\$1,000 each).
 - d. Credit Card Policy #11 change to:
 - i. #11(a) - Credit Card Policy
 - ii. #11(b) - Discuss draft procedures for credit card, Cram's and invoices.
4. Approval of Minutes:
 - a. **Motion** to approve February 21, 2023, Board meeting minutes (Turner/Hudson) all in favor, motion carried.
 - b. **Motion** to approve February 24, 2023, Special Board meeting minutes (Hudson/Walker) all in favor, motion carried.
 - c. **Motion** to approve February 27, 2023, Special Board meeting minutes (December/Hudson) all in favor, motion carried.
 - d. **Motion** to approve March 10, 2023, Special Board meeting minutes, with the following change, (Hudson/December) all in favor, motion carried.
 - i. Add Adjourn Time to 5:30pm
 - e. **Motion** to approve March 13, 2023, Special Board meeting minutes (Turner/Hudson) all in favor, motion carried.
5. Revenue & Expenditure Report – **Motion** to approve report, with the following changes and updates, (Turner/December) all in favor, motion carried.
 - a. Motion to approve:
 - i. Budget amendment to move \$465 from Trustee Training to Trustee Salary.
 - ii. **Motion** to approve budget amendment to move \$2,000 from Building and Grounds – Townhall to Other Functions (Hudson/December) all in favor, motion carried.
 - iii. Budget Amendment to increase Municipal Street Fund – Property Taxes – Summer by \$3,200 and offset this with an increase in Municipal Street Fund – Repairs and Maintenance by \$3,200.

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- iv. Question regarding (\$14,752.45) balance in the Municipal Street Fund – Transfer Out. Clerk to follow up with auditor regarding disposition.
- v. Budget amendment to increase budget for Water Fund – Training by \$37.78 from another expenditure line in the Water Fund.
- 6. Treasurer's Report
- 7. Approval of Bills – **Motion** to approve bills to be paid (Hudson/December) all in favor, motion carried.

Committee & Department Reports:

- 1. Ambulance Department: No Report
- 2. Emergency Management: Darlene Turner, Supervisor. Has not heard of any problems.
- 3. Fire Department: Chris Sutter, Fire Chief. See attached report.
- 4. Parks and Recreation Department: Darlene Turner, Supervisor. All 4 dates and bands have arranged for the Music Concert Series, planning an Easter Egg hunt the first Saturday before Easter, reviewed a report on trails and an update on equipment from Cody Sorby, Trail Manager, planning to finish trails for the MDARD grant this summer.
- 5. Planning Commission: Denise Hudson, Trustee. Nothing to report. Met last month.
- 6. Sewer Department: Peter TenEyck, Custodian: All good.
- 7. Water Department: Daryl Wilcox, Water Operator. Cross ??? report and annual pumpage reports completed for EGLE and will be sent tomorrow. All good.
- 8. Correspondence: Flyer regarding PFAS and link to website where more information is available (see attached).
- 9. Presentations: None

Public Comment: Chris Sutter, Fire Chief. Reserved time to comment regarding New Business #9.

Unfinished Business: None.

New Business

- 1. Ambulance Department. None
- 2. Fire Department:
 - a. **Motion** to approve request to apply for the Marquette County Police & Firefighter Fund Grant (Hudson/December). All in favor, motion carried.
 - b. **Motion** to approve \$600 to repair 2 damaged fire pagers and purchase replacement pager batteries (December/Walker). All in favor, motion carried.

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- c. **Motion** to approve \$25 to purchase 1 additional vehicle lock box for the Knox Keys (Hudson/December). All in favor, motion carried.
 - d. **Motion** to approve \$140 to purchase a 25 pk of additional station key fobs (Hudson/Walker). 3 in favor, 1 opposed, motion passes.
 - e. **Motion** to approve \$3,000 from ARPA funds to purchase 2 AED's (December/Walker). 2 in favor, 2 opposed, motion fails.
 - f. **Motion** to approve \$517 annual renewal of the Fire Dept's Records Management Software (Walker/Hudson). 2 in favor, 2 opposed, motion fails.
 - g. **Motion** to table \$1,155 annual online training software renewal to be split between EMS (\$500.58) and Fire Department (\$654.05) until next month Board meeting (Walker/Hudson). All in favor, motion carried.
 - h. **Motion** to approve \$50 to purchase Hitch Supplies for 2104 (Hudson/December). All in favor, motion carried.
 - i. **Motion** to approve \$2,700 for repairs to #2104 (Hudson/December). All in favor, motion carried.
 - j. **Motion** to approve \$300 for service to the Fire/Ambulance Hall generator (Hudson/December). 3 in favor, 1 opposed, motion passes.
 - k. **Motion** to approve \$1,300 for radio and pager batteries (December/Walker). All in favor, motion carried.
3. Park & Recreation Department: **Motion** to approve \$300 for Easter Egg Hunt supplies (Hudson/December). All in favor, motion carried.
 4. Dash for Trash. See attached detail of requests. **Motion** to keep the Transfer Station open until 2pm on May 6, 2023, that the public will be required to obtain a pass from the Township Office and the number of passes will be limited (Turner/December). All in favor, motion carried
 5. Big Bay Relay.
 - a. **Motion** to approve allow participants to use the bathroom at the Halfway Fire Hall (Hudson/Turner). All in favor, motion carried.
 - b. **Motion** to approve allow participants to use the Draver Park Pavilion as the race ending point and host a picnic (Hudson/Walker). All in favor, motion carried.
 6. Fire on the Bay.
 - a. **Motion** to approve \$12,000 for fireworks on July 8, 2023 (Hudson/December). All in favor, motion carried.
 - b. **Motion** to approve \$700 to pay for 2 Marquette County Sheriff Deputies present July 8, 2023 (Hudson/December). All in favor, motion carried.
 7. 2023 Dust Control. See attached detail of request. **Motion** to approve payment of \$1,799.28 for dust control to the Marquette County Road Commission to include a) an inquiry with the Marquette County Road Commission if Squaw Beach Road can be excluded and b) and an informal

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survey of Squaw Beach Road residents to determine support for not performing dust control operations on Squaw Beach Road in 2023 (Hudson/Turner). All in favor, motion carried.

8. **Motion** to approve 2022 – 2023 Budget Amendments Report (see attached) (Hudson/Walker). All in favor, motion carried.
9. **Motion** to approve 2023 – 2024 Budget with adjustments discussed, including Water Operator (see attached) (Turner/Walker). Turner – aye, Santilli – absent, Walker – aye, December – aye, Hudson - aye, motion carried.
10. **Motion** to approve rescinding Spend Freeze enacted on February 24, 2023 (Turner/Hudson). All in favor, motion carried.
11. **Motion** to table action on the Credit Card Policy pending further review and revision of the Credit Card Policy (Turner/Hudson). All in favor, motion carried.
12. Draft Accounting Procedures were distributed to the Board for future review and discussion.
13. **Motion** to approve \$200 for meals for Supervisor at the MTA conference in April (Hudson/December). All in favor, motion carried.
14. **Motion** to approve \$3,000 for purchase of 3 computers (Clerk, Dep-Treasurer, Supervisor) from ARPA funds (Hudson/Walker).
15. Resolutions:
 - a. **Resolution** to approve General Appropriations Act (see attached) (Hudson/December). Turner – aye, Santilli – absent, Walker – aye, December – aye, Hudson - aye, resolution adopted.
 - b. **Resolution** for Sale and Purchase of Real Estate (see attached) (Hudson/Walker). Turner – aye, Santilli – absent, Walker – aye, December – aye, Hudson - aye, resolution adopted.
 - c. **Resolution** to Establish Salary (see attached) (December/Walker). Turner – aye, Santilli – absent, Walker – aye, December – aye, Hudson - aye, resolution adopted.
 - d. **Resolution** for Summer and Winter Tax Collection (see attached) (December/Turner). Turner – aye, Santilli – absent, Walker – aye, December – aye, Hudson - aye, resolution adopted.
 - e. **Resolution** for Powell Township Treasurer to Invest Funds (see attached) (Walker/December). Turner – aye, Santilli – absent, Walker – aye, December – aye, Hudson - aye, resolution adopted.

Public comment:

1. J. Gertz, questioned justification of votes against use of ARPA for the Fire Department and approval of the use of ARPA funds to purchase computers.
2. M. Anderson, requested that the Board reconsider approval of software for the Fire Department as it is essential and the most efficient means for the Fire Chief to maintain all the records required at the Fire Department.

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3. C Sutter, Fire Chief, spoke to the need for the Fire Department to have the software that was not approved at this meeting in order to effectively manage all the data and records associated with Fire Department operations. Fire Chief indicated that he will be unable to manage the Fire Department without this software.
4. D. Wilcox, Water Operator, offered his resignation as Water Operator effective April 4, 2023.
5. P. Teneyck, Custodian, indicated that he is sorry to see the Water Operator resign, and it will be difficult to replace him.

Board comment:

K. December, Trustee, questioned whether it was possible revisit during this meeting the Fire Department software and purchase of AED's with ARPA funds.

M. Walker, Clerk, expressed concern that the funds requests to purchase software for the Fire Department was in the Board approved Fire Department Budget.

D. Turner, Supervisor, indicated that the availability of \$3,000 in ARPA funds for the purchase of AED's is/was in question and the Treasurer is responsible for reporting of ARPA expenditures.

Next Regular Board Meeting April 18, 2023; 7:00pm

Adjourn 9:17 pm

Minutes prepared by:
Mitch Walker
Powell Township Clerk