

**Powell Township Board Meeting**  
**PO Box 319, 101 Bensinger, Big Bay 49808**  
**August 15, 2023**  
**Minutes**

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1. Call to Order 7:03 pm by Supervisor
2. Pledge of Allegiance
3. Roll Call of Officers – Darlene Turner (Supervisor) present; Kelli Santilli (Treasurer) present; Karen December (Trustee) present; Denise Hudson (Trustee) present; Mitch Walker (Clerk) present.
4. Approval of Agenda – **Motion** to approve agenda with the following changes (Santilli/December). All in favor, motion carried.
  - a. #3e Labor Day Ball Tournament
  - b. #11 Approval of Budget Amendments
  - c. #12 Sign up for Zoom Account
  - d. #13 Workshop for Clerk, MTA, class, lodging and travel to Traverse City
5. Approval of Minutes –
  - a. Correction #7d the water tower had a faulty breaker and it was replaced
  - b. **Motion** to approve July 17, 2023, Board meeting minutes with corrections (Santilli/December). All in favor, motion carried.
6. Revenue & Expenditure Report:
  - a. **Motion** to approve July 31, 2023 report (Santilli/December). (4) in favor, (1) opposed, motion carried.
7. Treasurer’s Report
8. Approval of Bills – **Motion** to approve Bills to be Paid (December/Santilli), with the following addition. All in favor, motion carried.
  - a. Turner would like a copy of the Whitewater bill

**Committee & Department Reports:**

1. Ambulance Department:
  - a. 6 calls this month
  - b. Battery issue with ambulance, Tyler thinks he has it fixed
  - c. Preparing for licensing next month
  - d. Teaching CPR class to school staff at the end of the month
2. Emergency Management: Kim Bourgeois, EMS Coordinator; nothing new
  - a. Joann is volunteer for the food bank, others have volunteered
3. Fire Department: Chris Sutter, Fire Chief. See attached report.
4. Parks and Recreation Department: Kelli Santilli, Treasurer.
  - a. Holy Moses trail is done ribbon cutting on October 1st
  - b. Concert 9/23 combined with fall fest
  - c. Community input meeting will be scheduled
5. Planning Commission: Phil Moran, Planning Commission Chair
  - a. Agenda for petition, haven’t heard back from the attorney
  - b. Schedule a hearing for September
  - c. Meeting at 7pm Wednesday, 8/16
  - d. 9 permits were issued

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- e. List of non-conforming properties, fences and blight reviewed
- 6. Sewer Department: Darlene Turner, Supervisor, all good with the sewer department.
- 7. Water Department: Joe Santilli, water department
  - a. 1.3 mil gallons used, similar to last year
  - b. Water tower comm fault
  - c. Power loss at tower
  - d. Annual inspection complete
  - e. Equip failed quality control test
  - f. Water test was good
- 8. Correspondence: No correspondence to share

**Public Comment:**

- 1. Sven Gonstead, on behalf of BBSC, item 3a
  - a. Applied for MDARD world readiness grant program to build capacity for shovel ready project – pre-application to get invited to participate, first round did not get invited, had a meeting and making a second try. Primary recommendation to show partnerships that we have had in the past
  - b. The grant will cover phase 1 costs for a historic trail from Burns Landing to Thomas Rock, including community engagement and easements, design and engineering.

**Unfinished Business:**

**New Business**

- 1. Ambulance
- 2. Fire Department
  - a. **Motion** to approve \$215 Superior Electric to repair a Positive Pressure Ventilation “PPV” Fan (Walker/Santilli). All in favor, motion carried
  - b. **Motion** to approve \$710 Dressler's to repair St1 West Boiler / Replace Board damaged by water main break (Turner/December). All in favor, motion carried
  - c. **Motion** to approve \$375 October Fire Prevention Week Materials for Powell School Students (from Donated Funds) (Walker/Santilli). All in favor, motion carried
  - d. **Motion** to approve \$325 Replacement Extension Cords for 2101 plus 1 for 2102 & 2104 (December/Santilli). All in favor, motion carried
  - e. **Motion** to approve \$200 Annual SCBA Mask Fit Testing (Annual Requirement) (Santilli/Turner). All in favor, motion carried
  - f. **Motion** to approve \$5000 Annual Fleet Maintenance and \$800 for Repairs to Brush 2105 (December/Santilli). All in favor, motion carried

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- g. **Motion** to approve Resignation of FF Trainee Eric Heim (Walker/Santilli). All in favor, motion carried
  - h. **Motion** to approve \$125 registration fee for Fire Chief to attend MTA Emerging Issues in Emergency Services Workshop 09/12 + Travel & Hotel (Walker/December). All in favor, motion carried
3. Parks and Rec
- a. **Motion** to approve Partnership with the BBSC - Shovel Ready Grant for Historical Trail, with no financial commitment (Turner/Santilli). (4) in favor, (1) opposed, motion carried
  - b. **Motion** to approve sharing cost with BBSC for the Fall Fest posters \$100.00 (Santilli/Turner). (4) in favor, (1) opposed, motion carried
  - c. **Motion** to approve Sept Concert \$900.00 (Walker/Santilli). All in favor, motion carried
  - d. **Motion** to approve Cigarette Receptacle \$75.00 (Turner/Santilli). (4) in favor, (1) opposed, motion carried
  - e. **Motion** to approve Labor Day Ball Tournament (Turner/Walker). All in favor, motion carried
4. **Motion** to approve Glass recycle bin \$505.00 each pick up (Walker/Santilli). All in favor, motion carried
5. **Motion** to approve Sue Bevins as Township Board and Planning Commission Recording Secretary, (Walker/Santilli). All in favor, motion carried
6. **Motion** to approve Deputy Supervisor, Jane Fitkin (Santilli/Turner). All in favor, motion carried
7. **Motion** to approve Contract with UP Engineering for Water Tower Repair (Santilli/Turner). All in favor, motion carried
8. **Motion** to approve Rate Increases for Non-Profit customer Transfer Station use by 5% (December/Santilli). All in favor, motion carried
- a. Clerk to research written agreement.
9. **Motion** to table Water Tower Usage Fee (Turner/Walker). All in favor, motion carried
10. **Motion** to approve Big Bay Stewardship Fall Fest Sept 23 at Draver Park at no charge to BBSC (Santilli/Walker). All in favor, motion carried
11. **Motion** to approve Budget Amendments July 1 – July 31 (Santilli/). All in favor, motion carried
12. **Motion** to approve Signing up for an unlimited Zoom account for Township business (Walker/Santilli). All in favor, motion carried

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13. **Motion** to approve MTA Workshop for the Clerk including class, lodging, per diem and travel to Traverse City (Santilli/December). All in favor, motion carried

**Public comment:**

1. Jean Gertz, glass recycling, metal covers cannot be recycled with the glass, need to educate people how to recycle and what is expected
2. Chris Sutter, thanked Mitch for saving \$125 on license renewal for FD.

**Board comment:**

1. Mitch Walker, Clerk, shout out to P&R for 50/50 and earning \$ to help offset costs of concerts
2. Darlene Turner, Supervisor, requested a special workshop meeting to discuss the way we have been doing some of the bookkeeping, user fees and other business. We don't have a chance to discuss business. DT to send out an email to schedule the board workshop.
3. Kelly Santilli, Treasurer, commended Joe for water department work, saved \$1800 in power fees, got a meter that we have been waiting over a year for.

**Next Regular Board Meeting September 19, 2023; 7:00pm**

**Adjourn 8:16 pm**

Minutes prepared by:  
S. Bevins  
Powell Township Deputy Clerk