

**Powell Township Board Meeting**  
**PO Box 319, 101 Bensinger, Big Bay 49808**  
**December 19, 2023**  
**Minutes**

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1. Call to Order 7:00 pm by Treasurer
2. Pledge of Allegiance
3. Roll Call of Officers – Darlene Turner (Supervisor) absent; Kelli Santilli (Treasurer) present; Mitch Walker (Clerk) present; Karen December (Trustee) absent remote; Denise Hudson (Trustee) present.
4. Approval of Agenda – **Motion** to approve agenda with the following additions (Walker/Santilli). All in favor, motion carried.
  - a. #6 Regular Meeting Schedule
  - b. #7 budget amendments
  - c. #8 water tower update
  - d. #9 w2 forms
  - e. #10 request of 10 hard copies of the master plan
5. Approval of Minutes –
  - a. **Motion** to approve November 21, 2023, board meeting minutes with revisions (Hudson/Santilli). All in favor, motion carried.
    - i. P&R committee report provided by Heidi Shatz
    - ii. #12 remove “pending quote”
    - iii. #15 reword “approve disapproval of funds previously approved”
6. Revenue & Expenditure Report:
  - a. **Motion** to approve November 30, 2023 report (Santilli/Walker). All in favor, motion carried.
7. Treasurer’s Report
8. Approval of Bills –
  - a. **Motion** to approve Bills to be Paid (Santilli/Hudson). All in favor, motion carried.

**Committee & Department Reports:**

1. Ambulance Department:
  - a. Kim Bourgeois, EMS Billing Coordinator: nothing specific for the meeting; one call last month
2. Emergency Management:
  - a. Kim Bourgeois, Emergency Manager: hope to have the revised emergency management plan in January
3. Fire Department: Mitch Walker, Clerk. See report.
4. Parks and Recreation Department: Kelli Santilli, Treasurer.

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- a. SPARK grant survey done at park
- b. Sent bid for an architect for the project, no applicants, will resubmit
- c. Maintenance is being completed on equipment
- d. Tracks are on the trail groomer and it is ready for grooming, still need groomers
- e. Tree lighting went well with good participation
5. Planning Commission: Denise Hudson, Planning Commission Vice-Chair.
  - a. Met on the 6<sup>th</sup> for a special workshop, reviewed ordinances
  - b. Next meeting January 17, 7:00 pm
6. Sewer Department: Mitch Walker, Clerk:
  - a. Everything is good
7. Water Department: Joe Santilli, Water Operator:
  - a. Monthly samples were good
  - b. Monthly generator test was good
  - c. No alarms
8. Correspondence: none
9. Presentations: none

**Public Comment: 3-minute rule:**

1. none

**Unfinished Business**

1. **Motion** to table resolution for elimination of deficit (Santilli/Hudson). All in favor, motion carried.

**New Business:**

1. Ambulance
2. Fire Department
  - A. **Motion** to approve Resignation of Probationary Firefighter Kevin Kondrat (Walker/Santilli). All in favor, motion carried.
  - B. **Motion** to approve Apply for FY2023 FEMA Assistance to Firefighter Grant "AFG" to replace 2109 our 60y/o 1963 DNR 6x6 Wildland Tanker Est \$420,000 / 5% \$21000 PTFD (Walker/Santilli). All in favor, motion carried.

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- C. **Motion** to approve \$600 Replacement Commercial Garage Door Weather Stripping for both stations (Walker/Santilli). (2) in favor, (1) opposed, motion carried.
3. Parks and Rec
4. Water Department
- a. Pat Dewitt 6 months approved finished as of 11/15/2023. No action taken.
  - b. **Motion** to approve Joe Santilli hire as S4 holder/water operator as of 11/15/2023 (Walker/Santilli). All in favor, motion carried.
5. Violation from EGLE.
- a. **Motion** to approve report to EGLE regarding permit violation (Walker/Hudson). All in favor, motion carried.
  - b. **Motion** to approve new policy to prevent future violations regarding permitting. (Hudson/Santilli). All in favor, motion carried.
6. **Motion** to approve the regular board meeting schedule for 2024 (Hudson/Santilli). Roll call vote, all in favor, motion carried.
7. Budget Amendments
- a. **Motion** to approve wages Budget Amendments (Walker/Santilli). All in favor, motion carried.
  - b. **Motion** to approve remaining Budget Amendments (Walker/Santilli). All in favor, motion carried.
8. Water Tower Fees, discussion, no action taken.
9. W-2 forms, discussion, no action taken.
10. Request of 10 hard copies of the master plan for the planning commission, discussion, no action taken.

**Public Comment**

1. Karen December, Trustee, wishes everyone a happy holiday and she'll be back soon.

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2. Kim Bourgeois; PT school board put out a survey to seek opinion regarding school board member term length. The survey will be available until February. Current terms are 6 years, considering moving to 4 years.

**Board Comment**

1. Kelli Santilli, Treasurer, sent QR code for the cemetery map in an email blast.
2. Mitch Walker, Clerk, thanks the community for a successful tree lighting and wishes everyone a Merry Christmas.

**Next Meeting:** Regular board meeting January 16, 2024, 7:00pm

**Adjourn at 7:50 pm**