

# TOWNSHIP OF POWELL

P.O. BOX 29  
BIG BAY, MICHIGAN 49808  
(906) 345-9345

April 15, 1999

POWELL TOWNSHIP POLICY REGARDING USE OF TOWNSHIP PROPERTIES.

TO: ALL EMPLOYEES AND VOLUNTEERS OF POWELL TOWNSHIP

AT THE TOWNSHIP BOARDS MEETING OF APRIL 13, 1999 THE TOWNSHIP BOARD

SET THE FOLLOWING POLICY:

NO ONE SHALL USE TOWNSHIP PROPERTIES FOR PERSONAL USE. THIS MEANS THE USE OF THE GARAGES, EQUIPMENT, OR TOWN HALL.

THERE WILL BE ZERO TOLERANCE ON THIS POLICY.

THE FOLLOWING RULES WILL APPLY,

FIRST OFFENSE, A VERBAL REPRIMAND

SECOND OFFENSE, A WRITTEN REPRIMAND

THIRD OFFENSE, AUTOMATIC DISMISSAL FROM THE TOWNSHIP AS AN EMPLOYEE OR VOLUNTEER.

ANY USE OF TOWNSHIP PROPERTIES MUST BE REQUESTED FROM THE TOWNSHIP BOARD.

THE TOWNSHIP BOARD MEMBERS.