

Job Title:Chair of the Fire on The Bay Fundraising Committee

Position Type:Volunteer

Job Description:

The Chair of the Fundraising Committee for Fire on The Bay is a vital volunteer leadership role responsible for coordinating and driving fundraising efforts to support the annual fireworks display. This position requires a dynamic and organized individual with a passion for community events, strong leadership skills, and a proven track record in fundraising or related activities.

Responsibilities:

1.Leadership and Coordination:

- Lead and motivate the Fundraising Committee, ensuring all members are engaged and productive.
- Schedule and facilitate regular committee meetings to plan and review fundraising activities.
- Develop and implement a comprehensive fundraising strategy aligned with the financial goals of Fire on The Bay.

2. Fundraising Activities:

- Identify, initiate, and manage diverse fundraising campaigns and events.
- Cultivate relationships with local businesses, organizations, and individuals to secure sponsorships, donations, and in-kind contributions.
- Oversee the development of fundraising materials, including brochures, social media content, and presentations.

3. Budget and Financial Oversight:

- Work closely with the Treasurer to monitor and report on fundraising progress and financial status.
- Ensure all fundraising activities comply with relevant regulations and financial best practices.

4. Community Engagement:

- Act as a key representative and advocate for Fire on The Bay within the community.
- Collaborate with other event committees to ensure cohesive planning and execution of event-related activities.

5. Reporting and Evaluation:

- Provide regular updates to the Parks and Recreation Committee and the Powell Township Board of Directors
- Evaluate the effectiveness of fundraising activities and recommend improvements for future efforts.

Qualifications:

- Proven experience in fundraising, event planning, or a related field.
- Strong leadership and team management skills.
- Excellent communication and interpersonal abilities.
- Strategic thinker with strong organizational skills.
 - Ability to work independently and as part of a team.
 - Passion for community events and the mission of Fire on The Bay.

Commitment:

- This is a volunteer position requiring a commitment of approximately 10 hours per month.
- Attendance at regular committee meetings and key fundraising events is expected.

How to Apply

Interested candidates should submit their resume and a brief statement of interest to parksandrec@powelltownship.org by Oct 15, 2024.