

Change in Ownership or Renter Request

Date: _____

Service Address: _____

Account Number:

Current Owner Name: _____

☐ CHANGE OF OWNERSHIP

New Owner Name: _____

Mailing Address: _____

Email: _____ Paperless Billing?(circle one) Yes or No

Phone Number: _____

☐ NEW RENTING CUSTOMER

New Owner Name: _____

Mailing Address: _____

Email: _____ Paperless Billing?(circle one) Yes or No

Phone Number: _____

☐ Other _____

Owner Signature: _____

IMPORTANT: Water billed amounts are attached to the Service Address and it is the responsibility of property owners to pay the amounts owed. It is not the responsibility of the township to contact previous owners or renters if not arranged in the selling and buying costs of the service address prior to move in.

The township encourages Paperless Billing. We are working on ACH and credit card payments but are still researching. All payments are still by check or by cash to the Treasurer. Bills are prepared on the 1st Thursday of the month and all moneys are due by the 4th Thursday of the Month. For delinquent amounts for customers who received shutoff notices, water service will be shut off at 9am on the 4th Thursday and to have water will be turned on that day, payment must be received by the Treasurer by noon. Please contact the Water Operator or the Custodian for any Service Requests at 906-345-9345 X13