Powell Township Park & Recreation
Agenda
8/11/2026

P.O. Box 319
Big Bay, MI 49808

Date: August 11, 2026
Time: 6:31

Members: Present Absent Excused
Kelly Cain -Chair - present
Coty Sorby-Co-Chair - present
Alita Miller-secretary - present
Jim Miller - present
Sven Gonstead - present
Heidi Shatz - present
Steve Girard-Township liaison - present

1. Approval of Agenda - Kelly moves with Presentations moved to end and Reports moved to beginning, JIm second, all approved, motion passes

2. Additions & Approval of Minutes
Coty - would like to approve funds for culverts for Big Bay Pathway trails
Sven commented on agenda - recommended keep it to topics only in the future
Sven motion to approve July Minutes, Heidi second, all approved, motion passes
Heidi motion to approve June Minutes, Coty second, all approved, motion passes
Heidi motion to approve July special meeting Minutes, Coty second, all approved, motion passes.

3. Financial Report $37,982 in Parks and Rec account, Fire on the Bay is -$2385.84, Music in the Park $2628.10. Might need to sell merchandise to make up the Fire on the Bay deficit.

Public Comment: none

Presentations: move to end of meeting
Kaden Reed - Soccer

Nathan Meadows and Kaden Reed requesting outfield of ball field be used for kids soccer events. Both play in men's soccer league before, feels it would be good for the community. Kaden figured out liability forms, required training, likely age groups. They can provide first aid kits, cones, balls, etc. They are looking for funds from P&R to purchase soccer goals about 12' x 6' each would be fine for this purpose. Cost ranges from $180-$360. Also 2 4 x 6 nets for the younger kids. Also requesting paint line (or chalk line). Heidi asks is this through the school - answer is no. Also need to sort out insurance requirements - who would be covering it. The realistic timeline is for next year. Would be good to have the field to be multi-use. We could

consider buying these items regardless of whether or not Nate and Kaden end up getting the program going. Kelly requested that Kaden email her some examples of nets to review.

Grants:

1. We haven't heard anything about our Passport/Recreation Grant (submitted April). Announcements are in December.

New Business:

1. Sharon contacted Kelly and Coty about additional costs for Draver Park. Heidi moves to spend $272.56 from donated Draver Park Funds, Kelly seconds; $284.73 from Operating Jim seconds, $171.85 from Concessions, Alita seconds, all in favor for all 3 motions all motions pass.
2. Approval of funds for culverts - Coty. Bear Mountain is very wet. Needs up to $500 from NTN fund. He will bring it up with NTN at his meeting with them tomorrow.

Old Business:

1. **Concert Series:**
    a. August 20 6:30
    b. 50/50 volunteers. Kelly can help.
    c. 8th grade running concession stand.
        i. Food license: JIm in mid-July, has not heard back so will contact them.
        ii. Laminated signage will be put up this week.
        iii. Will require contract to be signed to ensure rules are followed. Committee would like clarification from Powell Township on rental fees, esp with respect to the Food Shack. Steve will ask Sharon about rental agreement. Kelly saw an updated version but hasn't seen it on line yet.
2. **Labor Day Softball Tournament**
    a. Schedule TBD with amount of teams. Registration cut off 1 week before the tournament
        i. Friday: MAYBE game but no food requested
        ii. Saturday: 8 or 9 am until 7pm
        iii. Sunday: 8 or 9 am until approx 4pm
    b. PA system: Says it is included in the contract Jordy signed. Sven said he can bring one.
    c. Cook Shack:
        i. Kelly overseeing
        ii. Food license: JIm moves to approve up to $75 to pay for the license. Heidi seconds, all in favor, motioned passes. Jim will submit tomorrow for pre-packaged food (as described on list below).
        Heidi moves to spend up to $400 for food and supplies for softball tournament, Sven seconds. All in favor, motion passes.
        iii. Food types:
            1. Coffee (need big pot/cups/sugar/creamer)
            2. Donuts (small plates/napkins)
            3. Hot dogs
            4. Brats
            5. Popcorn
            6. Icees (Kelly owes the snack shack a box)
            7. Candy

8. Drinks
9. Chips

iv. Money to stock

v. Volunteers:
1. Darlene Turner
2. Jane Gertz
3. Jean Gertz
4. Laura (PeeWee) Cain

vi. Cashless Payment: Give Butter (waiting on Daryl's ok, but the QR has been made)

3. Fall Fest (September 19)
   a. Heidi, Jim, Alita will be in attendance. Heidi will run the table.
   b. Cook Shack needs. Jim will oversee. Heidi moves to spend up to $75 on cook shack license for Fall Fest, Jim seconds, all in favor, motion approves. Committee will decide how much money to approve once details for Fall Fest are available.
4. Native Garden
   a. Next work day is scheduled for August 25, 2026 at 6 pm.
   b. Collaboration with Conservation District
5. Vault toilets at Thomas Rock/Burns Landing
   a. Scott reports toilets do not need to be pumped yet, but appreciates the pre-approval of funds in case they do need to be pumped prior to end of season.
   b. He predicts in the future it may happen, so the P&R should consider pre-approving funds in upcoming years as well.

Reports

1. Parks and Trails Manager (Coty) - Big Bay Pathway Ridgeline and Bear Mountain re-opening, berms filled in, mowed, trees down. Bridge replacements in progress in Hidden Grin, material needs to be moved, culverts to be installed.
2. BBSC Liaison- (Georg) - worked on a grant for Perkins Park mural, promos for Fall Fest, bounce house paid for, food truck that was scheduled hasn't responded
3. Trails Sustainability Coalition Representative (Sven) - won't be meeting again until Fall
4. Burns Landing (Jim and Alita) - boardwalk might need attention, bathrooms look good
5. Draver Park (Committee) - Sven noticed one tree is not looking good (one of the swamp oaks). Would a slow release watering bag help?
6. Thomas Rock (Committee)- staining project on-going. Waiting for post caps.
7. Concert Series (Sven)- set to go on the 20th - the band is low tech so will sign the contract the week before when they are in attendance at the TBI Blues Fest.
8. Native Garden- (Coty and Heidi) - work day last month - Heidi was there alone but overall looks good. Talked to conservation district, who is willing to come up and evaluate and possibly help manage it.
9. Fundraising (Committee) - Kelly made signs for all QR codes for each park, concert series and concession stand, they have been laminated. Waiting for approval from Daryl to use this at the concession stand. Heidi makes a first suggestion of partnering with Fire Department and Bay Cliff to do a pasty selling fund raising effort.
10. Parks and Recreation Community Outreach (Committee) - Heidi commented social media has been effective.

Public Comment: none

Time meeting adjourned:
Next regular meeting date: September 8, 2026
Minutes Prepared by: Alita Miller

Powell Township Annual Programing/Events Last Edited: 11/24

- ☑ ~~Fishing Derby (Second Weekend in February During free fishing weekend)~~
- ☑ ~~Honey Bear Classic (Second Weekend in February)~~
- ☑ ~~Easter Egg Hunt (1st Saturday before Easter)~~
- ☑ ~~Thomas Rock Spring Clean-up (1st week of May)~~
- ☑ ~~Burn's Landing Spring Clean-up (1st week of May)~~
- ☑ ~~Draver Park Spring Clean-up (1st week of May)~~
- ☑ ~~Big Bay Relay (3rd Saturday of May)~~
- ☑ ~~Softball Tournament (June 24-26, 2022)~~
- ☑ ~~1st Summer Concert (2nd Saturday in June)~~
- ☑ ~~July 4th Parade (July 4th)~~
- ☑ ~~July 4th Softball Tournament (Weekend After July 4rth)~~
- ☑ ~~Fire On The Bay (Saturday after July 4th)~~
- ☑ ~~2nd Summer Concert (Saturday After July 4th)~~
- ☐ 3rd Concert Series 1st Saturday in August (Thursday, August 20, 2026)
- ☐ Labor Day Softball tournament?
- ☐ Christmas Tree Lighting