Powell Township Board Meeting
P.O. Box 319, 101 Bensinger Street, Big Bay, Michigan 49808
August 18, 2026
Minutes

1. Call to Order at 7:00 P.M. by the Supervisor.

2. Pledge of Allegiance.

3. Roll Call of Officers – Levi Ellis (Supervisor) present; Daryl Wilcox (Treasurer) absent; Sharon Mattis (Clerk) present; Stephen Girard (Trustee) present; Denise Hudson (Trustee) present.

4. Approval of Agenda – **Motion** to approve Agenda with the following revision: Add New Item #17: Approve a $1,750.00 change order for the Powell Township Transfer Station building (L. Ellis, S. Mattis). All in favor, motion carried.

5. Approval of Minutes
   a. **Motion** to approve August 6, 2026, Special Board Meeting Minutes (S. Mattis, D. Hudson). All in favor, motion carried.
   b. **Motion** to approve the August 3, 2026, Special Board Meeting Minutes (S. Mattis, D. Hudson). All in favor, motion carried.
   c. **Motion** to approve the July 21, 2026, Board Meeting Minutes (D. Hudson, L. Ellis). All in favor, motion carried.

6. Revenue & Expenditure Report – **Motion** to approve the July 2026 Revenue & Expenditure Report (L. Ellis, S. Girard). All in favor, motion carried.

7. Budget Amendments Report – None.

8. Treasurer's Report – **Motion** to table the July 2026 Treasurers Report (L. Ellis, S. Mattis). All in favor, motion carried.

9. Approval of Bills – **Motion** to approve the Bills to Be Paid (L. Ellis, D. Hudson). All in favor, motion carried.

10. Committee & Department Reports:
    a. Ambulance Department: L. Ellis for J. Boudreaux/Ambulance Coordinator:
       i. There were at least three (3) calls since the last update.
       ii. Otherwise, all is well.

    b. Emergency Management: L. Ellis for K. Bourgeois/Emergency Manager: The Food Bank is extended through to the end of the year (5 – 7 P.M. the first and

third Wednesday of each month through December 2026).

c. Fire Department: L. Ellis for M. Anderson/Fire Chief:
   i. There were four (4) calls for the Fire Department since the last update.
   ii. Bay Cliff Fire and EMS Day was great. There were two full departments and lots of happy kids.
   iii. Almost all the wildland gear has arrived.

d. Parks and Recreation Committee: K. Cain/Chair:
   i. Caden Reed approached the Committee about purchasing soccer ball nets for the outfield of the softball field to make it more multi-use for the community. The Committee agreed it would be a nice addition to the park. Caden is looking into types/pricing.
   ii. Jordy Maki will be holding a softball tournament at Draver Park on Labor Day. There is not a set schedule yet as the registration is still open to teams. There may be a game on Friday. Games will likely be held most of the day on Saturday and Sunday. Please contact the Committee if you would like to volunteer in the cookshack during the event.
   iii. The Native Garden looks great. The next garden workday is August 25, 2026, at 6:00 pm.
   iv. Just a reminder that the next live concert is at Draver Park this Thursday, August 20, 2026, 6:30 – 8:30pm.

e. Planning Commission: D. Hudson/Trustee Liaison:
   i. The Planning Commission meets the third Wednesday of the month. The next meeting is August 19, 2026, at 7:00 P.M.
   ii. There is another request for the zoning permit logbook before the meeting tomorrow.

f. Sewer Department: C. Sorby for S. DeMoulin: All is well.

g. Water Department: C. Sorby/Water Operator:
   i. We have been fixing leaks around town. The electric bill for the pump stations will reflect these fixes.
   ii. Everything else is nominal, and we are just working on acquiring a few parts.

11. Correspondence:
   a. From the Powell Township Supervisor

i. The Powell Township Transfer Station building was ordered and will arrive in about 8 weeks. Then the building will be constructed. The bids for the assembly of the building will go out soon; we are waiting for the civil engineer to give the last details on the footings and then we can post for bids.
ii. The Garbage Millage expires this year. The new millage wording will still keep the rate at 1 mill.
iii. The Township Hall flooring will be updated possibly within the month. It will be a laminate floor from Fraco, who was chosen as the vendor.
iv. We sent a donation and a thank you note to the Northwoods Honor Guard of Wisconsin for their flag raising and gun salute during the June 6 Draver Park opening ceremony. We included a request for their participation in the next annual Powell Township Cemetery Memorial Day tribute in 2027. We will keep the public informed of any response.
v. There have been reports of swimmer's itch on the public beach at Lake Superior.
vi. We received a thank you letter from Bay Cliff Health Camp for hosting the annual Marquette County Townships Association banquet at their facility in May.

b. From the Powell Township Clerk
   i. Please welcome Susan Lahti as a Deputy Clerk in training. There are still also seasonal, part-time labor positions available if anyone is interested.
   ii. For all committees, commissions, boards, and departments: Starting next month in September, please email or relay your reports for monthly board meeting agenda item number 10 ("Committee & Department Reports") to the Clerk's office staff no later than the Friday prior to the meeting. We will send an automated reminder from the Clerk's office soon. This is to mitigate the scramble to prepare agendas and complete meeting minutes in a timely fashion.
c. From the Election Commission
   i. The August 4, 2026, election went very well and there were no major issues.
   ii. The next election day is November 3, 2026. Details will post as they become available.
d. From the Big Bay Stewardship Council
   i. The 6th Annual Big Bay Fall Fest is on Saturday, September 19, 2026, from 11:00 a.m. to 4:00 p.m. at Draver Park in Big Bay, Michigan.
   ii. The festival will feature live music, a community car show, local artisan and craft vendors, food vendors, family activities, a bounce house, and exhibits from local organizations.
e. From Emergency Management

i. The Bill Dionne (Halfway) Fire Hall Food Bank is for everyone, and openings are extended.
ii. It will open from 5:00 to 7:00 P.M. on the first and third Wednesdays of each month through the end of 2026.
iii. Food Bank items are also available for residents' emergency needs at any time by contacting Powell Township offices or the township Emergency Manager.

f. From the Central Upper Peninsula Materials Management Planning Committee:
i. A work session meeting of the Committee will be held Thursday, August 20, 2026, at 1 P.M. Eastern Time in Escanaba, Michigan.
ii. More details are at www.cuppad.org or at 906-786-9234.

12. Presentations: None.

Public Comment:
- H. Shatz – Just want to confirm that the new flooring in the township hall will have the water issue addressed.

Unfinished Business: None.

New Business:
1. **Motion** to approve an $8,000.00 payment to Anderson, Tackman & Company from other functions professional services for the 2025-2026 township audit and related services (S. Mattis, D. Hudson). All in favor, motion carried.
2. **Motion** to approve up to three (3) staff to attend the Up North Summit at $350 (plus mileage reimbursement) per person (S. Mattis, L. Ellis). All in favor, motion carried.
3. Buildings and Grounds: **Motion** to table the purchase of a skid steer brush, roller, and related equipment from road funds to enable in-house township road maintenance (L. Ellis, S. Mattis). All in favor, motion carried.
4. Buildings and Grounds: **Motion** to approve a $1,349.85 payment to Lange Enterprises from equipment funds for fire numbers, signs, and posts (S. Mattis, D. Hudson). All in favor, motion carried.
5. Buildings and Grounds: **Motion** to approve a $1,523.36 payment to Pomp's Tires from vehicle repairs for new tires for the 2016 F-350 (S. Mattis, D. Hudson). All in favor, motion carried.
6. Ambulance Department: **Motion** to approve a $757.63 payment to Lexipol from training funds for mobile platform services (D. Hudson, L. Ellis). All in favor, motion carried.

7. Fire Department: **Motion** to approve a purchase up to $1,000.00 from equipment funds for one pair of wildland boots and structural firefighting gloves for all new department members (S. Mattis, D. Hudson). All in favor, motion carried.
8. Fire Department: **Motion** to approve a $579.96 payment to Lexipol from training funds for mobile platform services (S. Mattis, D. Hudson). All in favor, motion carried.
9. Election Commission: **Motion** to approve a $734.46 payment to Marquette County from election office supplies funds for election costs (D. Hudson, L. Ellis). All in favor, motion carried.
10. Parks and Recreation Committee: **Motion** to approve a $272.56 payment from Draver Park donated funds for sign and flagpole equipment and repairs (D. Hudson, S. Mattis). All in favor, motion carried.
11. Parks and Recreation Committee: **Motion** to approve a $284.73 payment from Draver Park operating funds for equipment related to park maintenance (S. Mattis, D. Hudson). All in favor, motion carried.
12. Parks and Recreation Committee: **Motion** to approve a $171.85 payment from concessions donated funds for cookshack cleaning supplies (D. Hudson, L. Ellis). All in favor, motion carried.
13. Parks and Recreation Committee: **Motion** to approve a payment up to $75.00 from Draver Park donated and concessions funds for a cookshack food license for the Labor Day softball tournament (L. Ellis, S. Girard). All in favor, motion carried.
14. Parks and Recreation Committee: **Motion** to approve a payment up to $400.00 for food and supplies from Draver Park donated and concessions funds for the Labor Day softball tournament (S. Mattis, L. Ellis). All in favor, motion carried.
15. Parks and Recreation Committee: **Motion** to approve a payment up to $75.00 from Draver Park donated and concessions funds for a cookshack food license for Fall Fest 2026 (S. Mattis, D. Hudson). All in favor, motion carried.
16. Zoning Administration: **Motion** to approve an $824.00 payment to The Mining Journal from zoning printing funds for Zoning Board of Appeals public notifications (L. Ellis, S. Mattis). All in favor, motion carried.
17. Transfer Station: **Motion** to approve a $1,750.00 change order for the Powell Township Transfer Station building (L. Ellis, S. Girard). All in favor, motion carried.

Public Comment:

- H. Shatz – It is still less expensive to get temporary food licenses.

Board Comment:

- D. Hudson – Just confirming that temporary food permits are for 2 weeks at a time.

Next Meeting: Regular Board Meeting Tuesday, September 15, 2026, 7:00 P.M.
Adjourn 7:37 P.M.
Minutes prepared by: Deputy Clerk